

KIDDER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
MONDAY JANUARY 6, 2020 – 6:00 P.M.

PLEDGE OF ALLEGIANCE

Chairman Thomas Bradley appoints Thomas LaFond as temporary Chairperson to open nominations for Chairperson of the Kidder Township Board of Supervisors for the year of 2020.

Temporary Chairperson Thomas LaFond asks for nominations for Chairperson. Barbara Franzosa nominates Thomas Bradley **FOR CHAIRPERSON**, seconded by Mr. Pantages, Temporary Chairperson asks for any other nominations. No other nominations are made and the nominations are closed. The temporary chairperson calls for a vote, 5 yes, 0 no. Motion carried.

MR. THOMAS BRADLEY WILL SERVE AS CHAIRPERSON FOR 2020.

Chairman Thomas Bradley greeted everyone, thanked them for attending and then introduces the Kidder Township Board of Supervisors; Bruce Berger, Thomas LaFond, Louis Pantages and Barbara Franzosa. Manager Suzanne Brooks, Secretary Tammy McMahon and Attorney Casey Gillespie were also present.

Chairperson asks for nominations for a Board Member to serve as Vice Chairperson. Ms. Franzosa nominates **THOMAS LAFOND FOR VICE-CHAIRPERSON**. Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for nominations for a Board Member to serve as Police Chairperson. Ms. Franzosa nominates **THOMAS LAFOND FOR POLICE CHAIRPERSON**. Seconded by Mr. Bradley. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for nominations for a Board Member to serve as Roadmaster. Mr. LaFond nominates **BRUCE BERGER FOR ROADMASTER**, Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to recommend that the auditors set the salary of the Roadmaster at \$10.00 hourly. Motion made by Mr. LaFond **TO SET THE SALARY FOR ROADMASTER AT \$10.00 PER HOUR**. Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint Ms. Tammy McMahon as Treasurer. Motion made by Mr. LaFond to **APPOINT MS. TAMMY McMAHON AS TREASURER**. Seconded by Ms. Franzosa. Call for vote 5 yes 0 no. Motion carried.

Chairperson asks for motion to recommend the auditor set the Treasurer's Bond at \$200,000.00. Motion made by Ms. Franzosa **TO RECOMMEND THE AUDITORS SET THE TREASURER'S BOND AT \$200,000.00**. Seconded by Mr. LaFond. Call for vote 5 yes 0 no. Motion carried.

Chairperson asks for a motion to appoint Ms. Tammy McMahon as Kidder Township Secretary. Motion made by Ms. Franzosa to **APPOINT MS. TAMMY McMAHON AS KIDDER TOWNSHIP SECRETARY**. Seconded by Mr. Pantages. Call for vote 5 yes 0 no. Motion carried. Chairperson asks for a motion to appoint Ms. Suzanne Brooks as Assistant Secretary/Treasurer. Motion made by Ms. Franzosa to **APPOINT MS. SUZANNE BROOKS AS ASSISTANT**

SECRETARY/TREASURER. Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to recommend the auditors set the Assistant Secretary/Treasurer's Bond at \$200,000.00. Motion made by Mr. LaFond **TO RECOMMEND THE AUDITORS SET THE ASSISTANT SECRETARY TREASURER'S BOND AT \$200,000.00.** Seconded by Mr. Bradley. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a nomination to appoint a Chairperson to the Vacancy Board. Motion made by Ms. Franzosa **TO APPOINT MR. RAY GLUCK AS CHAIRPERSON OF THE VACANCY BOARD.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint Legal Counsel for the Board of Supervisors. Motion made by Mr. LaFond **TO APPOINT GILLESPIE MISCavigE WITH AN ANNUAL RETAINER OF \$6,000.00 AND HOURLY RATES FOR OTHER LEGAL SERVICES AT \$95.00 HOURLY.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint a Building/Code Enforcement Officer (BCEO). Motion made by Ms. Franzosa **TO APPOINT BUILDING INSPECTION UNDERWRITERS OF PA, INC. AS KIDDER TOWNSHIP BUILDING/CODE ENFORCEMENT OFFICER (BCEO) FOR 2020.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint a Sewage Enforcement Officer (SEO). Motion made by Mr. LaFond **TO APPOINT WILLIAM BRIOR AS SEWAGE ENFORCEMENT OFFICER FOR THE YEAR OF 2020, AT THE NEGOTIATED RATE.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint an alternate Sewage Enforcement Officer (SEO). Motion made by Mr. LaFond **TO APPOINT ROBERT FUGATE AS ALTERNATE SEWAGE ENFORCEMENT OFFICER FOR THE YEAR OF 2020, AT THE NEGOTIATED RATE.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint Township Engineer and Planning Commission Engineer. Motion made by Mr. Pantages **TO APPOINT ARRO ENGINEERING AND ENVIRONMENTAL CONSULTANTS.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried

Chairperson asks for a motion to appoint Township Right-to-Know Officer. Motion made by Mr. LaFond **TO APPOINT CHRISTINE LINDSEY** as Township Right-to-Know Officer. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no.

Chairperson asks for a motion to appoint Alternate Township Right-to-Know Officer. Motion made by Mr. LaFond **TO APPOINT SUZANNE BROOKS** as Alternate Township Right-to-Know Officer. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no.

PLANNING AND ZONING:

Chairperson asks for a motion to appoint Legal Counsel for the Planning Commission. Motion made by Mr. LaFond **TO APPOINT GILLESPIE MISCAVIGE WITH AN ANNUAL RETAINER OF \$3,000.00 AND HOURLY RATES FOR OTHER LEGAL SERVICES AT \$95.00 HOURLY.** Seconded by Ms. Franzosa Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a nomination for a Board Member to serve as Liaison to the Planning Commission. Motion made by Ms. Franzosa **TO APPOINT MR. LOUIS PANTAGES AS LIAISON TO THE PLANNING COMMISSION.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a nomination to appoint Kidder Township Planning Administrator. Motion made by Mr. LaFond **TO APPOINT CINDY NORATO AS KIDDER TOWNSHIP PLANNING ADMINISTRATOR.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual to the Planning Commission. Mr. Robert Dobosh's term expired on December 31, 2019 and is to be filled by a four-year term expiring December 31, 2023. Motion made by Mr. LaFond **TO RE-APPOINT MR. ROBERT DOBOSH TO A FOUR-YEAR TERM ON THE PLANNING COMMISSION EXPIRING DECEMBER 31, 2023.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual to the Planning Commission. Mr. Fred Mourar's term expired on December 31, 2019 and is to be filled by a four-year term expiring December 31, 2023. Motion made by Mr. LaFond **TO RE-APPOINT MR. FRED MOURAR TO A FOUR-YEAR TERM ON THE PLANNING COMMISSION EXPIRING DECEMBER 31, 2023.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to set the rate for Legal Counsel to the Zoning Hearing Board at an hourly rate of \$75.00. Motion made by Mr. LaFond **TO SET THE RATE FOR LEGAL COUNSEL TO THE ZONING HEARING BOARD AT AN HOURLY RATE OF \$75.00 FOR 2020.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint a Board Member as Liaison to the Zoning Hearing Board. Motion made by Mr. Pantages **TO APPOINT MS. BARBARA FRANZOSA AS LIAISON TO THE ZONING HEARING BOARD FOR 2020.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint **MS. CINDY NORATO** as Kidder Township Zoning Officer for 2020. Motion made by Ms. Franzosa **TO APPOINT MS. CINDY NORATO AS KIDDER TOWNSHIP ZONING OFFICER FOR 2020.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint **MS. CHRISTINE LINDSEY** as Secretary to the Zoning Hearing Board. Motion made by Mr. LaFond **TO RE-APPOINT MS. CHRISTINE LINDSEY AS SECRETARY TO THE ZONING HEARING BOARD FOR 2020, duties to include notifying all required parties to the hearing, assemble and distribute applications,**

attend all Zoning Hearing Board Meetings, prepare a report of the meeting and distribute that report to the Board of Supervisors. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual to the Zoning Hearing Board. Mr. Stanley Spolowich's term expired on December 31, 2019 and is to be filled by a five-year term expiring December 31, 2024. Motion made by Mr. Pantages **TO RE-APPOINT STANLEY SPOLOWICH TO A FIVE-YEAR TERM ON THE ZONING HEARING BOARD EXPIRING DECEMBER 31, 2024.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual as an Alternate to the Zoning Hearing Board. Ms. Patsy DeMarco's term expired on December 31, 2019 and is to be filled by a three-year term expiring December 31, 2022. Motion made by Mr. LaFond **TO RE-APPOINT PATSY DEMARCO TO A THREE-YEAR TERM TO SERVE AS AN ALTERNATE ON THE ZONING HEARING BOARD EXPIRING DECEMBER 31, 2022.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to set the salary of the Planning Commission Members and the Zoning Hearing Board Members and the Administration at \$35.00 per meeting for 2020. Motion made by Mr. Lafond **TO SET THE SALARY OF THE PLANNING COMMISSION AND THE ZONING HEARING BOARD MEMBERS AND THE ADMINISTRATION AT \$35.00 PER MEETING FOR 2020.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

ENVIRONMENTAL ADVISORY COUNCIL:

Chairperson asks for a motion to appoint a board member to serve as Liaison to the Environmental Advisory Council. Motion made by Mr. Pantages **TO APPOINT MS. BARBARA FRANZOSA AS LIAISON TO THE ENVIRONMENTAL ADVISORY COUNCIL AND THE STORMWATER ADVISORY COMMITTEE FOR 2020.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual to the Environmental Advisory Council. Mr. Robert Dobosh's term expired on December 31, 2019 and is to be filled by a four-year term expiring on December 31, 2023. Motion made by Ms. Franzosa **TO RE-APPOINT MR. ROBERT DOBOSH TO A FOUR-YEAR TERM ON THE ENVIRONMENTAL ADVISORY COUNCIL EXPIRING DECEMBER 31, 2023.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual to the Environmental Advisory Council. Mr. Arnost Castka's term expired on December 31, 2019 and is to be filled by a four-year term expiring on December 31, 2023. Motion made by Ms. Franzosa **TO RE-APPOINT MR. ARNOST CASTKA TO A FOUR-YEAR TERM ON THE ENVIRONMENTAL ADVISORY COUNCIL EXPIRING DECEMBER 31, 2023.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

VOTING DELEGATES:

Chairperson asks for a motion to certify **ALL BOARD MEMBERS** as delegates to the State Association of Township Supervisors Annual Convention for 2020. Motion made by Mr. LaFond **TO CERTIFY ALL BOARD MEMBERS AS DELEGATES TO THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION FOR 2020.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual to serve as voting delegate for the State Association of Township Supervisors Annual Convention for 2020. Motion made by Ms. Franzosa **TO APPOINT MR. THOMAS LAFOND AS VOTING DELEGATE FOR THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION FOR 2020.** Seconded by Mr. Berger. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint one individual to serve as alternate voting delegate for the State Association of Township Supervisors Annual Convention for 2020. Motion made by Mr. LaFond **TO APPOINT MS. SUZANNE BROOKS AS THE ALTERNATE VOTING DELEGATE FOR THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION FOR 2020.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for motion to appoint Ms. Suzanne Brooks as the voting delegate for the Carbon County Tax Collection Committee for 2020. Motion made by Mr. LaFond **TO APPOINT MS. SUZANNE BROOKS AS THE VOTING DELEGATE FOR THE CARBON COUNTY TAX COLLECTION COMMITTEE FOR 2020.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for motion to appoint Ms. Tammy McMahon as the alternate voting delegate for the Carbon County Tax Collection Committee for 2020. Motion made by Mr. LaFond **TO APPOINT MS. TAMMY MCMAHON AS THE ALTERNATE VOTING DELEGATE FOR THE CARBON COUNTY TAX COLLECTION COMMITTEE FOR 2020.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for motion to appoint Ms. Barbara Franzosa as the voting delegate for the Carbon County Council of Governments for 2020. Motion made by Mr. Pantages **TO APPOINT MS. BARBARA FRANZOSA AS THE VOTING DELEGATE FOR THE CARBON COUNTY COUNCIL OF GOVERNMENTS FOR 2020.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for motion to appoint an individual as the alternate voting delegate for the Carbon County Council of Governments for 2020. Motion made by Ms. Franzosa **TO APPOINT MS. SUZANNE BROOKS AS THE ALTERNATE VOTING DELEGATE FOR THE CARBON COUNTY COUNCIL OF GOVERNMENTS FOR 2020.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

ELECTED AUDITORS:

Chairperson asks for motion to appoint Mr. Barry Snitzer to fill a vacancy as a Kidder Township Elected Auditor term to expire December 31, 2025. There was no one elected for this position. Motion made by Mr. LaFond **TO APPOINT MR. BARRY SNITZER AS KIDDER**

TOWNSHIP ELECTED AUDITOR, TERM TO EXPIRE DECEMBER 31, 2025. Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Mrs. Elizabeth Lennon was elected to a six-year term as Kidder Township Elected Auditor set to expire on December 31, 2021.

Mr. Roy Lamberson was elected to a six-year term as Kidder Township Elected Auditor set to expire on December 31, 2023.

OTHER APPOINTMENTS:

Chairperson asks for a motion to designate the banking facilities to be used as a depository of Township Funds. Motion made by Mr. LaFond to designate **MAUCH CHUNK TRUST COMPANY AS A DEPOSITORY OF TOWNSHIP FUNDS.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to recommend that the auditors set the mileage rate for reimbursement of expenses as established by the Internal Revenue Service. Motion made by Mr. Berger **TO RECOMMEND THE AUDITORS SET THE MILEAGE RATE FOR REIMBURSEMENT OF EXPENSES AS ESTABLISHED BY THE INTERNAL REVENUE SERVICE.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

Chairperson ask for a motion to appoint a representative to the Dimmick Library Board. Motion made by Mr. LaFond to **APPOINT NO REPRESENTATIVE TO THE DIMMICK LIBRARY BOARD.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried

Chairperson asks for a motion to appoint Berkheimer Associates for the collection of all applicable Local Enabling Taxes. Motion made by Ms. Franzosa **TO APPOINT BERKHEIMER ASSOCIATES FOR THE COLLECTION OF ALL APPLICABLE LOCAL ENABLING TAXES IN KIDDER TOWNSHIP.** Seconded by Mr. Pantages. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to appoint Ms. Suzanne Brooks as Chief Administrative Officer for the Kidder Township Police and Non-Police Pension Funds. Motion made by Mr. LaFond **TO APPOINT MS. SUZANNE BROOKS AS THE CHIEF ADMINISTRATIVE OFFICER FOR THE KIDDER TOWNSHIP POLICE AND NON-POLICE PENSION FUNDS.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Chairperson asks for a motion to set the third Thursday of each month, starting at 6:30 p.m. as the meeting dates of the Board of Supervisors. Mr. LaFond made a motion **TO SET THE THIRD THURSDAY OF EACH MONTH, STARTING AT 6:30 P.M. AS THE MEETING DATE FOR THE BOARD OF SUPERVISORS.** Seconded by Mr. Berger. Call for vote 5 yes, 0 no. Motion carried.

There being no further business, Chairman Bradley adjourned at the meeting 6:25 P.M.

Chairperson asks for a motion to adjourn the 2020 Re-Organization meeting. Mr. LaFond made a motion **TO ADJOURN THE 2020 RE-ORGANIZATION MEETING**. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

Tammy McMahon
Kidder Township, Secretary