

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – December 19, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on December 19, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Manager Suzanne Brooks, Secretary Tammy McMahon, Supervisors - Berger, Bradley, Franzosa, Gluck, LaFond and Attorneys Dan Miscavige & Casey Gillespie were present.

AUDIENCE PARTICIPATION:

Rich Smallenberg, Lake Harmony VFC – Thanked Township Manager Suzanne Brooks for sending Pete up to salt the station due to icy conditions.

PRESENTATION:

Mr. Bradley presented outgoing Solicitor Dan Miscavige with an appreciation plaque for over 30 years of service and thanked him for all of his dedication to the Township.

APPROVAL OF MINUTES:

Regular Monthly Meeting November 21, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. LaFond **to approve the minutes of the November 21, 2019 Regular Monthly Meeting.** Motion carried 5-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$80,926.39.

MOTION - made by Mr. LaFond, seconded by Mr. Gluck **to pay the monthly bills in the amount of \$80,926.39.** Motion carried 5-0. Ms. Franzosa abstained from approval of bill for Jim Smith as he is a relative.

SUBDIVISION/LAND DEVELOPMENT:

Exeter Industrial Drive Route 940 LLC Conditional Preliminary/Final Plan Approval. MOTION - made by Mr. LaFond, seconded by Ms. Franzosa **to grant Conditional Preliminary/Final Plan Approval to Exeter Industrial Drive Route 940 LLC.** Motion carried 5-0.

MOTION - made by Mr. Gluck, seconded by Mr. Berger **to approve the four waiver requests for the environmental impact statement of off-street loading, unloading, lighting and glare height as recommended by the Kidder Township Planning Commission.** Motion carried 5-0.

Jeffery & Jennifer Holstein – Lot Line Revision, combining Tax Parcels 21A-21-C331, 21A-21-C332, 21A-21-C333 **MOTION** - made by Ms. Franzosa, seconded by Mr. Berger **to approve Jeffrey & Jennifer Holstein's lot line revision combining Tax Parcels 21A-21-C331, 21A-21-C332, 21A-21-C333.** Motion carried 5-0.

OLD BUSINESS:

Adopt 2020 Budget. Mr. Bradley noted no Township Tax or Trash Fee increase for 2020. **MOTION** - made by Mr. LaFond, seconded by Ms. Franzosa to **adopt the 2020 Budget.** Motion carried 5-0.

NEW BUSINESS:

Resignation – Part-time Patrolman Zachary Hinline. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **accept the resignation of Part-Time Patrolman, Zachary Hinline.** Motion carried 5-0.

Appoint Part-Time Patrolman – Vince Morrow. **MOTION** – made by Mr. Berger, seconded by Mr. LaFond to **appoint Vince Morrow as Part-Time Patrolman.** Motion carried 5-0.

Appoint Township Secretary – Tammy McMahon. **MOTION** – made by Ms. Franzosa, seconded by Mr. Berger to **appoint Tammy McMahon as Township Secretary.** Motion carried 5-0.

Ratify Manager's Contract – Suzanne Brooks. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to **ratify Suzanne Brooks' Manager's Contract as presented.** Motion carried 5-0.

Ratify Contract for 2019 Financial Audit – Kirk, Summa & Co., LLP. **MOTION** – made by Ms. Franzosa seconded by Mr. Bradley to **ratify the contract for 2019 Financial Audit.** Motion carried 5-0.

Lake Harmony Watershed Preservation Group request for donation to cover expenditures incurred for permit/variance for the Clean Flo Project. It was noted that this will be a reimbursement of prior monies paid for permits in the amount of \$871.00. **MOTION** – made by Mr. Lafond, seconded by Ms. Franzosa to **reimburse \$871.00 to the Lake Harmony Watershed Preservation Group.** Motion carried 5-0.

Ratify Contract with Keystone Conservation Trust Natural Resource Inventory This was a request by The Environmental Advisory Council. **MOTION** – made by Mr. Gluck, seconded by Ms. Franzosa to **ratify the contract with Keystone Conservation Trust for the National Resource Inventory.** Motion carried 5-0.

OTHER BUSINESS:

Resolution No. 2019-007 Amending the 2019 Budget. **MOTION** – made by Ms. Franzosa, seconded by Mr. Berger to **approve Resolution No. 2019-007, amending the 2019 Budget.** Motion carried 5-0.

Resolution No. 2019-008 Fixing the 2020 Tax Rate. **MOTION** – made by Mr. Gluck, seconded by Ms. Franzosa to **approve Resolution No. 2019-008 fixing the 2020 Tax Rate.** Motion carried 5-0.

Resolution No. 2019-009 Fixing the Contribution Percentage for the Police Pension Fund for 2020. MOTION – made by Ms. Franzosa, seconded by Mr. LaFond to **approve Resolution No. 2019-009 fixing the contribution percentage for the Police Pension Fund.** Motion carried 5-0.

Annual Cost of Living (COLA) 1.9% increase for eligible retirees. MOTION – made by Mr. LaFond, seconded by Ms. Franzosa to **approve the annual COLA increase of 1.9% for eligible retirees.** Motion carried 4 yes 0 No 1 Abstain. Bruce Berger Abstained

REPORTS:

- A. Police Chairman** – Nothing additional.
- B. Roadmaster** – Mr. Berger commented that we have a temporary part-time worker until he goes back to college then we will be looking for a permanent part-time worker for roads/maintenance to potentially start in February 2020. Nothing additional.
- C. Solicitor** – Nothing additional. The report was in the Supervisors' file.
- D. Manager** – Nothing additional. Ms. Brooks thanked Dan Miscavige for his long-term services and welcomes Casey Gillespie as Solicitor & Tammy McMahon as Township Secretary. Happy Holidays! The report was in the Supervisors' file.
- E. Police** - Nothing additional. The report was in the Supervisors' file. Chief Kuzma was absent. We had a wonderful Holiday reading of "T 'was the Night Before Christmas" by Patrolman Ryan Kennedy
- F. Planning Commission** – Meeting was held on December 4, 2019. The report was in the Supervisors' file.
- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – Meeting was held on December 9, 2019. The report was in the Supervisors' file.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.
- K. Environmental Advisory Council** – Meeting was held on December 11, 2019. The report was in the Supervisors' file.
- L. Stormwater Committee** – Ms. Franzosa noted Kirk St. and Kresge Ln. are being assessed before paving projects can be done. The report was in the Supervisors' file.
- M. Safety Committee** – No meeting was held.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Mr. LaFond seconded by Ms. Franzosa, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:58 P.M.**

Tammy McMahon, Township Secretary

Kidder Township Board of Supervisors
Monthly Meeting Minutes
Thursday- November 21, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on November 21, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Manager Suzanne Brooks, Supervisors, Berger, Bradley, Franzosa, Gluck, LaFond and Attorney Casey Gillespie were present.

Chairman Bradley announced that there was an informational and an executive session at 5:00 p.m. prior to this meeting.

AUDIENCE PARTICIPATION: None

APPROVAL OF MINUTES:

Budget Workshop Meeting October 10, 2019. MOTION - made by Mr. Gluck, seconded by Mr. Lafond to **approve the minutes from the October 19, 2019 Budget Workshop Meeting**. Motion carried 5-0.

Regular Monthly Meeting October 17, 2019. MOTION - made by Mr. Berger, seconded by Ms. Franzosa to **approve the minutes from the October 17, 2019 Regular Monthly Meeting**. Motion carried 5-0.

Budget Workshop Meeting November 12, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Lafond to **approve the minutes from the November 12, 2019 Budget Workshop Meeting**. Motion carried 4 yes, 0 no, 1 abstain. Mr. Gluck abstained, stating he was not present for the meeting.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$128,206.59. **MOTION** - made by Mr. Lafond, seconded by Mr. Gluck to **pay the monthly bills in the amount of \$128,206.59**. Motion carried 5-0.

SUBDIVISION/LAND DEVELOPMENT:

PennEast Pipeline Final Land Development Submission Extension. Marco Calderon was present from PennEast/UGI. Motion made by Mr. LaFond, seconded by Ms. Franzosa to **approve a one-year extension for PennEast Pipeline Final Land Development Submission**. Motion carried 5-0.

OLD BUSINESS: None

NEW BUSINESS:

Resignation of Secretary Meghan Holmes. MOTION- made by Mr. Lafond, seconded by Ms. Franzosa to **accept the Resignation of Secretary Meghan Holmes, effective November 6th, 2019**. Motion carried 5-0.

Advertise 2020 Preliminary Budget. MOTION- made by Mr. Lafond, seconded by Mr. Berger to **advertise the Advertise 2020 Preliminary Budget with amendments to the Bookkeepers Salary Expense and EAC Expense line items.** Motion carried 5-0.

Ms. Brooks announced that the 2020 Preliminary Budget will be advertised in the Times News and available for inspection in the Township Office Monday thru Friday 8:00 a.m. to 4:00 p.m.

OTHER BUSINESS:

Non-Uniformed Pension Plan. Reports were received for the 1st, 2nd, and 3rd quarters of 2019. **Motion-** made by Ms. Franzosa, seconded by Mr. Berger to **accept the Non-Uniformed Pension Plan Reports for the 1st, 2nd, and 3rd quarters of 2019 and put on file.** Motion carried 5-0.

Police Pension Plan. Report was received for the 3rd quarter of 2019. **Motion-**made by Mr. Lafond, seconded by Ms. Franzosa to **accept the 3rd quarter Police Pension Plan report and put on file.** Motion carried 5-0.

REPORTS:

- A. **Police Chairman** – Nothing additional.
- B. **Roadmaster** – Mr. Berger commented that the Township is finished picking up leaves and the trucks are in the process of getting ready for winter.
- C. **Solicitor** – Nothing additional. The report was in the Supervisors' file.
- D. **Manager** – Ms. Brooks explained that she hired a temporary part-time individual, Michael Brooks, to assist with leaf pick up and various other duties around the Township. **MOTION-** made by Mr. Berger, seconded by Ms. Franzosa to **hire Michael Brooks as temporary, part-time help to assist in various duties in the Township.** Motion carried 5-0.
Ms. Brooks continued with a proposal from the Everlasting Fence Company in the amount of \$1,000.00 to repair/replace the damaged Emergency Services Access Gate off of Moseywood Rd. **MOTION** – made by Mr. Berger, seconded by Ms. Franzosa to **accept the proposal from the Everlasting Fence Company in the amount of \$1,000.00 to repair/replace the damaged Emergency Services Access Gate off of Moseywood Road that leads to I-80 West Bound Lane.** Motion carried 5-0.
Ms. Brooks added that a letter was received from the Lake Harmony Volunteer Fire Company requesting a reimbursement of \$6,125.00 from the Township for stormwater work that was done between 256 & 252 Lake Harmony Road. The repairs and pipe replacement were necessary to better control the high volume of water flow from Kirk Street. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **reimburse the Lake Harmony Volunteer Fire Company in the amount of \$6,125.00 from the Stormwater Assigned Account for stormwater work that was done between 256 & 252 Lake Harmony Road. The repairs and pipe replacement were necessary to better control the high volume of water flow from Kirk Street.** Motion carried 5-0.
- E. **Police** – Chief Kuzma commented that the Kidder Township Police Department received a grant from the Pocono Mountain Vacation Bureau (Hotel Tax Grant) in the amount of

\$6,800.00 to go towards overtime salary for additional coverage during holidays and special events. Nothing additional. The report was in the Supervisors' file.

- F. Planning Commission** – Meeting was held November 6, 2019. Meeting Minutes are in Supervisors' file.
- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – No meeting was held.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.
- K. Environmental Advisory Council** – Meeting was held November 13, 2019.
- L. Stormwater Committee**
- M. Safety Committee** – Meeting was held November 19, 2019. Report is in the Supervisors' file.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:45 P.M.**

Suzanne Brooks, Township Manager

Kidder Township Board of Supervisors
Monthly Meeting Minutes
Thursday- October 17, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on October 17, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Manager Suzanne Brooks, Secretary Meghan Holmes, Supervisors, Berger, Bradley, Franzosa, Gluck, LaFond and Attorney Dan Miscavige were present.

Chairman Bradley announced that there was an informational and an executive session at 4:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

APPROVAL OF MINUTES:

Budget Workshop Meeting September 9, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Lafond to **approve the minutes from the September 9, 2019 Budget Workshop Meeting.** Motion carried 5-0.

Regular Monthly Meeting September 19, 2019. MOTION - made by Mr. Lafond, seconded by Ms. Franzosa to **approve the minutes from the September 19, 2019 Regular Monthly Meeting.** Motion carried 5-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$99,723.86. Ms. Brooks commented that she would like to add a bill from Bruce George Paving for Construction of the Trails in the amount of \$129,913.49, bringing the current total monthly bills to \$229,637.35. **MOTION** - made by Mr. Lafond, seconded by Mr. Gluck to **pay the monthly bills in the amount of \$229,637.35.** Motion carried 5-0.

SUBDIVISION/LAND DEVELOPMENT: None

OLD BUSINESS: None

NEW BUSINESS:

Appointment Patrolman Zachary Hinline, Part-Time Officer. MOTION- made by Mr. Lafond, seconded by Ms. Franzosa to **accept the Appointment of Patrolman Zachary Hinline, Part-Time Officer.** Motion carried 5-0.

Appointment Patrolman Jason Bell, Part-Time Officer. MOTION- made by Mr. Lafond, seconded by Mr. Gluck to **accept the Appointment of Patrolman Jason Bell, Part-Time Officer.** Motion carried 5-0.

IDC Web Agreement, Credit Card Agreement. MOTION- made by Mr. Lafond, seconded by Mr. Gluck to **enter into the IDC Web Agreement, credit card Agreement.** Motion carried 5-0.

OTHER BUSINESS:

Lake Harmony Volunteer Fire Company, request for waiver of \$50.00 submission fee for a zoning permit. Motion- made by Mr. Lafond, seconded by Ms. Franzosa to **accept the Lake Harmony Volunteer Fire Company request for waiver of \$50.00 submission fee for a zoning permit.** Motion carried 5-0.

Albrightsville Volunteer Fire Company, request for remaining funds budgeted for Hose Testing in the amount of \$1,338.00. Motion-made by Mr. Lafond, seconded by Mr. Gluck to **accept the Albrightsville Volunteer Fire Company, request for remaining funds budgeted for Hose Testing in the amount of \$1,338.00.** Motion carried 4 Yes, 1 No, 1 Abstain. Mr. Berger Abstained.

Schedule 2020 Budget Workshop. Mr. Bradley commented the 2020 Budget Workshop will be held November 12, 2019 at 4:30pm.

REPORTS:

- A. **Police Chairman** – Mr. Lafond commented that he had interviewed Patrolman Zachary Hine with Chief Kuzma, commenting that he will be a fine addition with good training. Nothing additional.
- B. **Roadmaster** – Mr. Berger commented that winter is around the corner. He also commented that we are still going to be looking into doing some roadwork on Kresge Lane and in Lake Harmony pending the rates we receive from the bank. Ms. Franzosa questioned when leaf pick up would occur on North and South Lake Drive. Mrs. Brooks commented that leaf pick up would be scheduled for October 28, 2019 with a rain date of November 4, 2019. Ms. Franzosa questioned if the leaf pick up would occur on the storm drains on Old Stage Rd. Mr. Berger confirmed there will be leaf pick on all the storm drains on Old Stage Rd.
- C. **Solicitor** – Nothing additional. The report was in the Supervisors' file.
- D. **Manager** Ms. Brooks recommended Meghan Holmes for Full-time Secretary at 32 hours per week, adding that Meghan has passed her 90-day probationary period. **MOTION-** made by Mr. Lafond, seconded by Ms. Franzosa **to accept the recommendation of Meghan Holmes for Full-time Secretary at 32 hours per week starting with the next pay period, October 20, 2019.** Motion carried 5-0. Ms. Brooks commented she received a request from Schoolhouse Central to extend their lease for 3 months, ending January 31, 2020. **MOTION-**made by Mr. Lafond, seconded by Ms. Franzosa **to extend School House Central lease 3 months, ending January 31, 2020.** Motion carried 5-0.
- E. **Police** Chief Kuzma had nothing additional. Mr. Gluck commented on the Truck situation on 940 between Wawa and Arby's, stating that he was almost hit in that area. Chief Kuzma commented he will have officers address the situation as they see it. Ms. Franzosa commented a resident on Old Stage informed her that there has been speeding in that area. Chief Kuzma commented on the extra lines that were placed there and he will have the officers put extra time in, in that area.

- F. **Planning Commission** – Meeting was held October 2, 2019. Meeting Minutes are in Supervisors' file.
- G. **Zoning Officer** – The report was in the Supervisors' file.
- H. **Zoning Hearing Board** – Meeting will be held October 28, 2019.
- I. **Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. **Code Enforcement Officer** – The report was in the Supervisors' file.
- K. **Environmental Advisory Council** – Meeting was held October 9, 2019.
- L. **Stormwater Committee** – No meeting was held. Ms. Franzosa commented that 2 French Mattresses were placed in the Trail for Stormwater control, commenting that it is an alternative to putting pipes under the road or the trail. She also commented that signs will be put up on the trail showing how they work. Also commenting that a rain garden will eventually be put up in front of the Township Building as an example of how they work.
- M. **Safety Committee** – Meeting was held October 15, 2019. Report is in the Supervisors' file.
- N. **Library** – Mr. Lafond commented he attended the Dimmick Library meeting that was held at the new Penn Kidder Library. He commented Penn Kidder Library is still getting organized and categorized. He commented that attorney is still working on the paperwork for Penn Kidder to become part of the Dimmick Library. Nothing additional.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Mr. Lafond, seconded by Ms. Franzosa, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:46 P.M.**

Suzanne Brooks, Township Manager

Kidder Township Board of Supervisors
Monthly Meeting Minutes
Thursday- September 19, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on September 19, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Manager Suzanne Brooks, Secretary Meghan Holmes, Supervisors, Berger, Bradley, Franzosa, Gluck, LaFond and Attorney Dan Miscavige were present.

Chairman Bradley announced that there was an informational and an executive session at 5:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

Rich Smallenburg, Albrightsville Volunteer Fire Company, addressed the Supervisors regarding an Open House open to the general public to be held at Albrightsville Fire Company on October 5, 2019 from 10am to 2pm for Fire Prevention Week.

APPROVAL OF MINUTES:

General Purpose Meeting August 7, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Berger to **approve the minutes from the August 7, 2019 General Purpose Meeting**. Motion carried 4-0, Mr. Gluck Abstain.

Regular Monthly Meeting August 15, 2019. MOTION - made by Mr. Lafond, seconded by Ms. Franzosa to **approve the minutes from August 15, 2019 Regular Monthly Meeting**. Motion carried 5-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$328,165.21. **MOTION** - made by Mr. Berger, seconded by Mr. Gluck to **pay the monthly bills in the amount of \$328,165.21**. Motion carried 5-0.

SUBDIVISION/LAND DEVELOPMENT:

Neil DeAngelo Approval of Lot Revision, Combining lots 32C-21-F37 and 32C-21-F39. MOTION – made by Mr. LaFond, seconded by Ms. Franzosa to **approve Neil DeAngelo Approval of Lot Revision, Combining lots 32C-21-F37 and 32C-21-F39**. Motion carried 5-0.

OLD BUSINESS:

Penn-Kidder Library Center Donation Request. MOTION- made by Mr. Bradley, No second was made for \$1,500.00 donation. **Motion** died for the **Penn Kidder Library Center Donation Request**.

NEW BUSINESS:

Resignation Patrolman Ryan Poeldnurk, September 29, 2019. MOTION- made by Mr. Lafond, seconded by Ms. Franzosa to **accept Patrolman Ryan Poeldnurk's, Resignation, effective September 29, 2019.** Motion carried 5-0.

Appointment Patrolman Ryan Kennedy, Full-Time Officer. MOTION- made by Mr. Mr. Lafond, seconded by Ms. Franzosa to **accept the Appointment of Patrolman Ryan Kennedy, Full-Time Officer.** Motion carried 5-0.

Appointment Patrolman James Deleone, Part-Time Officer. MOTION- made by Mr. Lafond, seconded by Ms. Franzosa to **accept the Appointment of Patrolman James Deleone, Part-Time Officer.** Motion carried 5-0.

OTHER BUSINESS:

Police and Non-Uniformed Pension Plan, Approve 2020 Minimum Municipal Obligations (MMO's). MOTION - made by Mr. Lafond, seconded by Ms. Franzosa to **accept the Police and Non-Uniformed Pension Plan, Approve 2020 Minimum Municipal Obligations (MMO's).** Motion carried 5-0.

Resolution No. 2019-005, LSA Grant Application, 2020 Police Interceptor. Ms. Brooks commented the amount of the Grant is \$ 38,279.23. **Motion-**made by Mr. Lafond, seconded by Ms. Franzosa to **accept Resolution No. 2019-005, LSA Grant Application, 2020 Police Interceptor.** Motion carried 5-0.

Schedule 2020 Budget Workshop. Mr. Bradley commented the 2020 Budget Workshop will be held October 10, 2019 at 4:30pm.

REPORTS:

- A. Police Chairman** – Mr. Lafond commented that he has nothing to report at this time.
- B. Roadmaster** – Mr. Berger commented that he has nothing to report at this time.
- C. Solicitor** – Nothing additional. The report was in the Supervisors' file.
- D. Manager** – Ms. Brooks stated the Township has received the 2017 Revised Financials Audit. Ms. Brooks also stated the Township has received the draft copy 2018 Financials.
- E. Police** – Chief Kuzma thanked the Supervisors for the Appointment of Patrolman Ryan Kennedy and Patrolman James Deleone.
- F. Planning Commission** – Meeting was held September 4, 2019. Meeting Minutes are in Supervisors' file.
- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – Meeting was held September 9, 2019. Meeting minutes are in the Supervisors' file.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.
- K. Environmental Advisory Council** – Meeting was held September 11, 2019. Ms. Franzosa announced on October 9, 2019 at 5:30pm, the Township will have 2 speakers from Never a Dull Moment Farm to discuss the Pawpaw Tree. Food and Refreshments will be provided. She also commented the Trail has started and will be completed by

October 30, 2019 with a Grand Opening in Fall. Ms. Franzosa added that the Kidder Township Hike and Bike group would like to apply for an LSA Grant for exercise equipment for the Trail. **MOTION-** made by Ms. Franzosa, seconded by Mr. Lafond to **approve Resolution 2019-006 to make an application for the amount of \$18,798.97 to purchase outdoor exercise equipment for the Trail on behalf of the Kidder Township Hike and Bike group.** Motion carried 5-0.

L. Stormwater Committee – No meeting was held.

M. Safety Committee – Meeting was held September 13, 2019. Report is in the Supervisors' file.

N. Library – Mr. Lafond commented that the Penn Kidder Library and Dimmick Library had no meetings this month.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:40 P.M.**

Meghan Holmes, Township Secretary

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – August 15, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on August 15, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Manager Suzanne Brooks, Supervisors, Berger, Bradley, Franzosa, Gluck, LaFond and Attorney Dan Miscavige were present.

Chairman Bradley announced that there was an informational and an executive session at 5:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

George Spencer, Albrightsville, addressed the Supervisors regarding a \$ 2.50 sur-charge on his Blue Ridge Cable Bill. Stating that the company explained to him it was a charge for a right of way. Mr. Bradley commented that someone from the Township would check on it.

APPROVAL OF MINUTES:

Public Meeting July 18, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Gluck to **approve the minutes from the July 18, 2019 Public Meeting.** Motion carried 5-0.

Regular Monthly Meeting July 18, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Gluck to **approve the minutes from the July 18, 2019 Regular Monthly Meeting.** Motion carried 5-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$168,609.56. **MOTION** - made by Mr. Lafond, seconded by Mr. Gluck to **pay the monthly bills in the amount of \$168,609.56.** Motion carried 5-0.

SUBDIVISION/LAND DEVELOPMENT:

Michael Motto Minor Subdivision. Kidder Township Planning Commission recommended Conditional Final Plan Approval. **MOTION** – made by Mr. LaFond, seconded by Mr. Gluck to **approve the Kidder Township Planning Commission’s recommendation for Conditional Final Plan Approval for Michael Motto’s Minor Subdivision.** Motion carried 5-0.

Marcos & Lauren Alvarez Lot Improvement Subdivision. Kidder Township Planning Commission recommended Conditional Final Plan Approval. **MOTION** – made by Mr. Gluck, seconded by Ms. Franzosa to **approve the Kidder Township Planning Commission’s recommendation for Conditional Final Plan Approval.** Motion carried 5-0.

OLD BUSINESS:

Trails Project Phase I. Mr. Bradley commented that it took a long time to get the Highway Occupancy Permit and Extension for Completion date of October 30, 2019.

MOTION- made by Ms. Franzosa, seconded by Mr. Gluck to **approve the Trails Project Phase I Extension for Completion until October 30, 2019.** Motion carried 5-0.

NEW BUSINESS:

Resolution No. 2019-004 KOEZ Extension. Mr. Bradley commented that this Resolution submitted in the wrong format originally and they are now redoing that extension with the correct form. **MOTION-** made by Mr. Berger, seconded by Mr. Gluck to **Approve Resolution No. 2019-004 KOEZ Extension.** Motion carried 5-0.

Penn Kidder Library Center request for a Donation. Mr. Gluck commented that this should be tabled until a representative for the Library was present. **MOTION-** made by Mr. Gluck, seconded by Mr. Berger to **Table the Request for the Penn Kidder Library Donation.** Motion carried 5-0.

OTHER BUSINESS:

Carbon County Tax Claim Bureau Repository for Unsold Properties. Mr. Bradley commented that there are two unsold properties Tax Parcel 60-20-A2.17 and 21A-21-C335 that are removed from the Repository and need to be accepted back on the tax rolls. **MOTION-** made by Ms. Franzosa, seconded by Mr. Gluck to **accept Tax Parcel 60-20-A2.17 and 21A-21-C335 back on the tax rolls.** Motion carried 5-0.

Police Pension Plan Received 2nd Quarter Report for 2019. Mr. Bradley commented the Township received and will put on file the 2nd Quarterly Police Pension Plan.

Department of Agriculture Spotted Lantern Fly Treatment Release Form. Mr. Bradley commented that this is a release form giving the Department of Agriculture permission to enter onto Township properties. He added that there were some Lantern Flies spotted in the Big Boulder Area. **MOTION-** made by Mr. Lafond, seconded by Mr. Gluck to **Ratify the Department of Agriculture Spotted Lantern Fly Release Form.** Motion carried 5-0.

REPORTS:

- A. Police Chairman** – Mr. Lafond commented that he has nothing to report at this time.
- B. Roadmaster** – Mr. Berger stated that the Old Stage Project is about 99% done, and that there is only some sealing to be completed. Nothing additional.
- C. Solicitor** – Nothing additional. The report was in the Supervisors' file.
- D. Manager** – Ms. Brooks stated that there is a Storm Water Issue at Kirk Street. She advised that the Township needs to do work that would consist of supplying a pipe from one side of Kirk street going into the inlet in the parking lot of the Post office. Ms. Brooks requested to have Specs drawn up by the Township engineer and put it out for telephone bid. Ms. Franzosa commented that PennDOT will not replace the inlet in their Right-of way. **MOTION-** made by Mr. Lafond, seconded by Mr. Gluck to **Approve the**

Township Engineer to draw up Specs and request telephone Bids for the Stormwater work on Kirk Street. Motion carried 5-0.

Ms. Brooks also commented she received a letter of Interest from George Spencer, Albrightsville to become a member of the Kidder Township Environmental Advisory Council, as there is a vacancy until December 31, 2020. **MOTION-** made by Mr. Berger, seconded by Mr. Lafond **to Appoint Mr. Spencer to the Kidder Township EAC.** Motion carried 5-0.

Ms. Brooks also requested to schedule a Budget Workshop meeting to be held on September 9, 2019 at 4:30pm. **MOTION-** made by Mr. Lafond, seconded by Ms. Franzosa **to advertise a Budget Workshop meeting, for September 9, 2019.** Motion carried 5-0. Nothing additional.

- E. Police** - The report was in the Supervisors' file.
- F. Planning Commission** – No meeting held for the month of August.
- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – No meeting was held. Next meeting to be held on September 9, 2019.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.
- K. Environmental Advisory Council** – Meeting was held August 14, 2019. Ms. Franzosa announced the upcoming Float your Boat Trail Fundraiser The report was in the Supervisors' file.
- L. Stormwater Committee** – Nothing additional.
- M. Safety Committee** – No meeting was held.
- N. Library** – Mr. Lafond commented that the Penn Kidder Library will be moving by September 1, 2019 to 2588 State Route 903 Albrightsville, Pa 18210.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:46 P.M.**

Meghan Holmes, Township Secretary

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – July 18, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on July 18, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Manager Suzanne Brooks, Supervisors, Berger, Bradley, Franzosa, Gluck, LaFond and Attorney Dan Miscavige were present.

Chairman Bradley announced that there was a Public Meeting held at 4:00 p.m., an informational and an executive session at 5:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

Rich Smallenburg, Albrightsville Volunteer Fire Company, commented positively, from his own experience on the request from the Lake Harmony Rescue Squad for the purchase of two Power Cots with the loading systems.

APPROVAL OF MINUTES:

Regular Monthly Meeting June 20, 2019. MOTION - made by Mr. LaFond, seconded by Ms. Franzosa to **approve the minutes from the June 20, 2019 Regular Monthly Meeting**. Motion carried 4 yes, 0 no, 1 abstain. Mr. Gluck abstained because he was not present at that meeting.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$168,929.07. **MOTION** - made by Mr. Berger, seconded by Mr. Guck to **pay the monthly bills in the amount of \$168,929.07**. Motion carried 4 yes, 0 no, 1 abstain. Ms. Franzosa abstained from paying the bill to Jim Smith.

SUBDIVISION/LAND DEVELOPMENT:

Mark Jones Minor Subdivision. Mr. Jones submitted a request to withdraw his Minor Subdivision Plan. **MOTION** – made by Mr. LaFond, seconded by Mr. Gluck to **accept Mark Jones’ request to withdraw his Minor Subdivision Plan**. Motion carried 5-0.

OLD BUSINESS:

Mr. Bradley commented that Suzanne Brooks’ ninety day probationary period is over and asked the Board of Supervisors to consider a salary increase. **MOTION** - made by Mr. Berger, seconded by Mr. LaFond to **acknowledge the end of the ninety-day (90) day probationary period for Township Manager Suzanne Brooks with a pro-rated pay increase from \$55,000.00 to \$59,000.00 beginning the first pay period in August 2019**. Motion carried 5-0.

NEW BUSINESS:

Lake Harmony Rescue Squad Request for monies from the Ambulance Equipment Fund. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **approve the request from the Lake Harmony Rescue Squad for 60% of the cost of purchase for**

two Stryker Power Cots and Loading Systems from the Ambulance Equipment Fund in the amount of \$70,712.64. Motion carried 5-0.

Jim Dau, President of the Lake Harmony Rescue Squad, thanked the Board of Supervisors and the Township Manager for their generosity and continued support.

Advertise Mobile Food/Vending Cart Ordinance. MOTION – made by Ms. Franzosa, seconded by Mr. Gluck **to table the advertising of the Mobile Food/ Vending Cart Ordinance and advertise a public workshop for discussion.** Motion carried 5-0.

OTHER BUSINESS:

Patrolman Jacob Dinkelacker – Chief Kuzma informed the Board of Supervisors that Patrolman Dinkelacker has satisfactorily completed his ninety (90) day probationary period. **MOTION** – made by Mr. Berger, seconded by Ms. Franzosa **to approve that Patrolman Jacob Dinkelacker has satisfactorily completed his ninety (90) day probationary period.** Motion carried 5-0.

2019 Schuylkill County Fire Fighter's Convention - request for Fire Police. **MOTION** – made by Mr. LaFond, seconded by Mr. Gluck **to approve the request for Fire Police for the 2019 Schuylkill County Fire Fighter's Convention on August 24, 2019.** Motion carried 5-0.

REPORTS:

- A. Police Chairman** – Mr. LaFond commented on a meeting with the Superintendent of the Jim Thorpe School District regarding the possibility of Kidder Township providing a School Resource Officer at the Penn Kidder Campus, no agreement has been made at this time. Nothing additional.
- B. Roadmaster** – Mr. Berger stated that the storm-water project on Henning Road is complete and working well. He added that the majority of the Old Stage Road project is completed and some cleaning out has been done around the culverts on North Lake Drive. Nothing additional.
- C. Solicitor** – Nothing additional. The report was in the Supervisors' file.
- D. Manager** – Ms. Brooks thanked the Supervisors for release from her probationary period and the increase in salary. She also thanked Pete Ginopolas and members of the Lake Harmony Group that cleaned up leaves and debris around the bench area at the corner of Fern and North Lake Drive. Ms. Brooks reminded everyone that the Electronic Recycling Event will be held on Saturday, August 3, 2019 from 9:00 a.m. to Noon. The report was in the Supervisors' file.
- E. Police** - Chief Kuzma added that we are in negotiations with the Jim Thorpe School District in regards to having an officer at the Penn Kidder Campus. Nothing additional to add. The report was in the Supervisors' file.
- F. Planning Commission** – Meeting was held July 3, 2019.
- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – No meeting was held.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.

- K. Environmental Advisory Council** – Meeting was held July 10, 2019. Ms. Franzosa announced the upcoming Float your Boat Trail Fundraiser The report was in the Supervisors' file.
- L. Stormwater Committee** – Nothing additional.
- M. Safety Committee** – Meeting was held July 16, 2019. The report was in the Supervisors' file.
- N. Library** – Nothing additional.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:46 P.M.**

Suzanne Brooks, Township Manager

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – June 20, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on June 20, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Manager Suzanne Brooks, Supervisors, Berger, Bradley, Franzosa, and LaFond. Attorney Dan Miscavige and Supervisor Ray Gluck were absent.

Chairman Bradley announced that an informational and an executive session at 5:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

Tom Davis, Split Rock, wanted to thank the Kidder Township Police Department for their quick response and follow up on some break-ins that had occurred in the area.

John Sepcoski, 990 S.R. 940 Holy Ghost Distillery, explained that he was there to discuss with the Supervisors the reason for an extension request on the Conditional Preliminary/Final Plan Approval for the Holy Ghost Distillery.

APPROVAL OF MINUTES:

Regular Monthly Meeting May 16, 2019. Ms. Brooks asked the Board of Supervisors to amend the Motion from last month's meeting accepting the Proposed Bid for the 2019 Old Stage Road Improvements from Shiffer Bituminous to include the additional guiderail for the total bid amount of \$205,719.10 and to approve those minutes as amended. **MOTION** - made by Mr. LaFond, seconded by Mr. Berger to **amend the Motion from last month's meeting accepting the Proposed Bid for the 2019 Old Stage Road Improvements from Shiffer Bituminous to include the additional guiderail for the total bid amount of \$205,719.10 and approve the minutes as amended of the May 16, 2019 Regular Monthly Meeting.** Motion carried 3 yes, 0 no, 1 abstain. Ms. Franzosa abstained because she was not present at that meeting.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$507,337.15. He explained that \$386,580.84 is due to the Emergency Services and the Fire Equipment Fund. **MOTION** - made by Ms. Franzosa, seconded by Mr. LaFond to **pay the monthly bills in the amount of \$507,337.15.** Motion carried 4-0.

SUBDIVISION/LAND DEVELOPMENT:

Holy Ghost Distillery, Blue Card Enterprises Conditional Preliminary/Final Plan Extension Request. **MOTION** – made by Mr. Lafond, seconded by Ms. Franzosa to **grant a six-month extension for the Holy Ghost Distillery, Blue Card Enterprises Conditional Preliminary/Final Plan.** Motion carried 4-0.

Mark Jones Minor Subdivision Conditional Final Plan Approval Extension Request. Mr. Jones submitted a request for a six (6) month extension via email.

MOTION – made by Mr. Berger, seconded by Mr. LaFond to **grant a thirty (30) day extension for the Mark Jones Minor Subdivision Conditional Final Plan Approval.** Motion carried 4-0.

OLD BUSINESS:

Ratify Contract for Township Manager Suzanne Brooks. **MOTION** - made by Mr. LaFond, seconded by Ms. Franzosa to **ratify the contract for Township Manager Suzanne Brooks.** Motion carried 4-0.

Resolution No. 2019-003. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to approve **Resolution No. 2019-003 Appointing the Township Manager as the Chief Administration Officer for the Kidder Township Police and Non-Uniform Pension Plans.** Motion carried 4-0.

NEW BUSINESS: None

OTHER BUSINESS:

Lake Harmony VFC request for Building Permit fee waiver. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **waive the Building Permit fee for the Lake Harmony VFC.** Motion carried 4-0.

Well Isolation Distance Exemptions. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to **approve the Well Isolation Distance Exemption for David McCarron, 47 Sunrise Lane, Tax Parcel #21A-21-M25HF.** Motion carried 4-0.

Well Isolation Distance Exemptions. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to **approve the Well Isolation Distance Exemption for George Maehrer, 20 Clover Lane, Tax Parcel #21-21-A11.08.** Motion carried 4-0.

Bob Patterson, 4 Clover Lane, request for the replacement of six (6) trees. Ms. Franzosa spoke to local nurseries/landscapers with regard to the types of trees that would be favorable for Mr. Patterson's property, that most likely has a high-water table issue from this year's rainfall, such as white or red pine. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **deny Bob Patterson's request for the Township pay for the replacement of six (6) trees on his property and to send a letter including the information regarding replacement of such trees obtained by the Supervisors.** Motion carried 4-0.

Schoolhouse Central Lease Extension. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **grant a three (3) month extension to Schoolhouse Central for the use of the Albrightsville Schoolhouse.** Motion carried 4-0.

Police and Non-Uniformed Pension Funds 2019 Yearly Financial Statements. Mr. Bradley announced that the Township has received the 2019 Yearly Financial Statements for both the Police and Non-Uniformed Pension Funds and will be put on file.

REPORTS:

- A. **Police Chairman** – Nothing additional.
- B. **Roadmaster** – Mr. Berger commented on the stormwater project on Henning Road is almost complete and that the Old Stage Road project will begin. He asked for a motion to hire Shiffer Bituminous at \$100.00 per hour to clean out the cache basins in the Township on an as needed basis. **MOTION** – made by Mr. Berger, seconded by Ms. Franzosa to **hire Shiffer Bituminous at \$100.00 per hour to clean out the cache basins in the Township on an as needed basis.** Motion carried 4-0. Nothing additional.
- C. **Solicitor** – Absent. The report was in the Supervisors' file.
- D. **Manager** – Ms. Brooks asked for the Supervisors to consider a motion to hire Meghan Holmes as part-time secretary at \$16.00 per hour for twenty-four (24) hours per week. **MOTION** – made by Mr. Berger, seconded by Mr. Lafond **to hire Meghan Holmes as part-time secretary at \$16.00 per hour for twenty-four (24) hours per week.** Motion carried 4-0.
Ms. Brooks commented that the Township is still waiting for the HOP to begin working on Phase I of the Trails Project. She stated that the Township will be painting the lines for the crosswalk at Wood Street as soon as weather permits. She also added that the Electronic Recycling Event will be held Saturday, August 3, 2019 from 9:00 a.m. until Noon. Nothing additional to add. The report was in the Supervisors' file.
- E. **Police** - Chief Kuzma wanted to thank his officers for their hard work in solving the recent burglaries and crimes. Nothing additional to add. The report was in the Supervisors' file.
- F. **Planning Commission** – No meeting was held.
- G. **Zoning Officer** – The report was in the Supervisors' file.
- H. **Zoning Hearing Board** – No meeting was held.
- I. **Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. **Code Enforcement Officer** – The report was in the Supervisors' file.
- K. **Environmental Advisory Council** – Meeting was held June 12, 2019. The report was in the Supervisors' file.
- L. **Stormwater Committee** – Nothing additional.
- M. **Safety Committee** – Meeting was held June 18, 2019. The report was in the Supervisors' file.
- N. **Library** – Nothing additional.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond, **to place all reports on file.** Motion carried 4-0.

Meeting was **adjourned at 6:50 P.M.**

Suzanne Brooks, Township Manager

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – May 16, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on May 16, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Secretary Suzanne Brooks, Manager Lisa Klem, Supervisors, Berger, Bradley, Gluck, LaFond and Attorney Dan Miscavige were present. Supervisor Barbara Franzosa was absent.

Chairman Bradley announced that an informational and an executive session at 5:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

Donna Geppert, 186 S. Lake Drive, stated her concerns regarding a parking issue at her property which is a result of the overflow of vehicles from a neighboring rental property located at 188/190 S. Lake Drive. **Chairman Bradley** and **Chief Kuzma** advised her to contact the police when there is a problem. Ms. Geppert also pointed out the abundance of trash that accumulates at the property.

Tom Wagner, Lake Harmony Association (LHA), commented that he was asked by the LHA to come to the Supervisors meeting not only to reinforce Ms. Geppert's concerns but to voice the concerns from the LHA in regards to the issues that develop from the current large and growing amount of rental properties in the area. Some of the issues include parking, the number of occupants allowed at rentals and fireworks. He asked that the Township pay more attention with enforcement.

Vivian George and Peggy Wagner. Discussion was heard from each audience member about the number of bedrooms as to amount of parking spaces at rentals properties,

Bill Dersicavige, Skye Drive, commented on the drain of resources such as water and sewage with so many rentals. He suggested a memorandum on the ballot only allowing thirty-day rentals which would eliminate the short-term weekend rentals and put less strain on the infrastructure.

Karen Barni, commented on the decision of the Zoning Hearing Board (ZHB) that allowed the construction of a large duplex at 188/190 S. Lake Drive and that the use of the property as a single family dwelling sworn to was not the case. **Dan Miscavige** responded that Township can only enforce conditions that were put on the variance and that the ZHB did not stipulate any such conditions.

Greg Petrillo, Pocono Mountain Rentals, stated that with each of his rentals he has capped the number of vehicles allowed. He commented that the owners need to be involved and have limitations for their short-term rentals, that perhaps the Township can be more involved with more restrictions with zoning and the yearly inspections. **Dan Miscavige** commented that the Township is restricted with its actions due to the what case law dictates.

Pete Ginopolas, N. Lake Drive, commented on the Zoning Hearing Board's decision that allowed the duplex to be built at 188/190 S. Lake Drive and the hiring of a code enforcement officer. Mr. Ginopolas announced, as a member of the LHA, a Boater's Safety Course will be held on June 8, 2019.

APPROVAL OF MINUTES:

Regular Monthly Meeting April 18, 2019. MOTION - made by Mr. Gluck, seconded by Mr. Berger to **approve the minutes of the April 18, 2019 Regular Monthly Meeting**. Motion carried 4-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$151,048.07. **MOTION** - made by Mr. LaFond, seconded by Mr. Gluck to **pay the monthly bills in the amount of \$151,048.07**. Motion carried 4-0.

SUBDIVISION/LAND DEVELOPMENT: None

OLD BUSINESS:

Penn Kidder Library Center request for donation. MOTION - made by Mr. LaFond, seconded by Mr. Gluck to **donate \$500.00 to the Penn Kidder Library Center**. Motion carried 3 yes, 1 no, 0 abstain. Chairman Bradley voted no.

NEW BUSINESS:

Albrightsville Schoolhouse septic repair. MOTION – made by Mr. LaFond, seconded by Mr. Gluck to **accept proposal from Larry Kresge Excavating to replace the septic tank at the Albrightsville Schoolhouse for the amount of \$4,000.00**. Motion carried 4-0.

2019 Old Stage Road Improvement Project. Requests for Proposals were advertised in the Times News on April 26, 2019 and April 30, 2019. The bid opening was held on May 14, 2019 at 2:00 p.m. The following bids were received:

NAME:	BASE BID	ADDITIONAL GUIDERAIL	TOTAL BID AMOUNT
Shiffer Bituminous	\$ 196,019.10	\$ 9,700.00	\$ 205,719.10
Barletta Materials	\$ 215,858.00	\$ 18,000.00	\$ 233,858.00

MOTION – made by Mr. Berger, seconded by Mr. LaFond to **Accept the Base Bid Proposal from Shiffer Bituminous in the amount of \$196,019.10 for the 2019 Old Stage Road Improvement Project**. Motion carried 4-0.

2019 Henning Road Stormwater Improvement Project. Requests for Proposals were advertised in the Times News on May 1, 2019 and May 4, 2019. The bid opening was held on May 14, 2019 at 2:00 p.m. The following bids were received:

NAME:	BID AMOUNT
Shiffer Bituminous	\$ 32,300.40
Barletta Materials	\$ 51,960.00

MOTION – made by Mr. Berger, seconded by Mr. LaFond to **Accept the Bid Proposal from Shiffer Bituminous in the amount of \$32,300.40 for the 2019 Henning Road Stormwater Improvement Project.** Motion carried 4-0.

OTHER BUSINESS:

Chief Administration Officer. MOTION – made by Mr. Gluck, seconded by Mr. LaFond to **Appoint Suzanne Brooks as the Chief Administration Officer for the Kidder Township Police and Non-Uniformed Pension Plans.** Motion carried 4-0.

Right to Know Officer and Alternate Right to Know Officer. MOTION – made by Mr. Gluck, seconded by Mr. LaFond to **Appoint Christine Lindsey as Kidder Township's Right to Know Officer and Suzanne Brooks as the Alternate Right to Know Officer.** Motion carried 4-0.

Carbon County Tax Collection Committee. MOTION – made by Mr. LaFond, seconded by Mr. Gluck to **Appoint Suzanne Brooks as the voting delegate to the Carbon County Tax Collection Committee.** Motion carried 4-0.

Albrightsville Volunteer Fire Company Annual Horse Show. MOTION – made by Mr. LaFond, seconded by Mr. Gluck to **make a donation of \$50.00 to the Albrightsville Volunteer Fire Company Annual Horse Show.** Motion carried 3 yes, 0 no, 1 abstain. Mr. Berger abstained.

Police Pension Fund 1st Quarter Report. Mr. Bradley announced that the Township has received the 1st Quarter Police Pension Fund Report.

REPORTS:

- A. Police Chairman** – Nothing additional.
- B. Roadmaster** – Mr. Berger commented on the two road projects and that the leaf box is ready to go. Nothing additional.
- C. Solicitor** – Nothing additional. The report was in the Supervisors' file.
- D. Manager** – Ms. Brooks commented that the recycling bins have been removed due to issues with cost and contamination. She announced that the Electronic Recycling Pick-up is scheduled for August 3, 2019 from 9:00 a.m. to Noon or until the truck is full. Also, PP&L has informed the Township that they will be in the area cutting trees and limbs away from the power lines. She added that we are still waiting for a start date to begin

- Phase I of the Trails project and that the Township is still looking for a part-time code enforcement Officer and part-time secretary. The report was in the Supervisors' file.
- E. Police** - Chief Kuzma commented about complaints with the temporary traffic light at the Moseywood Bridge, if your vehicle is too close to the line you need to back up for it to change. Nothing additional to add. The report was in the Supervisors' file.
 - F. Planning Commission** – No meeting was held.
 - G. Zoning Officer** – The report was in the Supervisors' file.
 - H. Zoning Hearing Board** – No meeting was held.
 - I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
 - J. Code Enforcement Officer** – The report was in the Supervisors' file.
 - K. Environmental Advisory Council** – Meeting was held May 8, 2019. The report was in the Supervisors' file.
 - L. Stormwater Committee** – Nothing additional.
 - M. Safety Committee** – Meeting was held May 14, 2019. The report was in the Supervisors' file.
 - N. Library** – Nothing additional.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Mr. Gluck seconded by Mr. LaFond, **to place all reports on file.** Motion carried 4-0.

Meeting was **adjourned at 7:14 P.M.**

Suzanne Brooks, Township Secretary

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – April 18, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on April 18, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Secretary Suzanne Brooks, Manager Lisa Klem, Supervisors, Berger, Bradley, Franzosa, Gluck and LaFond. Attorney Dan Miscavige was absent.

Chairman Bradley announced that an informational and an executive session at 4:00 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

Rich Smallenburg, Albrightsville Volunteer Fire Company, announced that they will be holding a Haddock/Crab cake dinner on Good Friday.

Al Blew, Albrightsville Volunteer Fire Company, asked if the Board of Supervisors is in receipt of a letter from their attorney regarding the merger between the Albrightsville and Kidder Volunteer Fire Companies. **Mr. Bradley** answered that the Township has not.

Marvin Raphaelson, Lake Harmony resident, asked why the Township doesn't take care of the potholes on North Lake Drive.

Pete Ginopolas, Lake Harmony resident, asked the Supervisors if there as been any consideration for his suggestion, from a previous meeting, to hire a Code Enforcement Officer. **Mr. Bradley** commented that the Supervisors have had further discussion but no decision has been made. Mr. Ginopolas added that fireworks had been going off last Saturday that started at 2:00 p.m. and lasted until 1:30 a.m. **Chief Kuzma** advised him to call in and let them know and it will be investigated. **Ralph Lennon, Lake Harmony V.F.C.**, stated that he had received a call and located it to be at an address on Tobyhanna Street.

Tom Davis, Lake Harmony resident, presented an example of fireworks to the Supervisors that was found in the trash of a rental property in Split Rock. He proposed that the Township inspects the leases of Rental Properties to ensure that "No Fireworks Permitted" is stated. **Mr. Bradley** commented that the Township will give it consideration.

APPROVAL OF MINUTES:

Regular Monthly Meeting March 21, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Gluck to **approve the minutes of the March 21, 2019 Regular Monthly Meeting**. Motion carried 5-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$190,893.90. **MOTION** - made by Mr. LaFond, seconded by Ms. Franzosa to **pay the monthly bills in the amount of \$190,893.90**. Motion carried 5-0.

SUBDIVISION/LAND DEVELOPMENT:

Holy Ghost Distillery – Blue Card Enterprises Conditional Preliminary/Final Plan Approval. The Kidder Township Planning Commission recommended approval with the following conditions: obtain Highway Occupancy Permit, obtain review/recommendation from Carbon County Planning and recommendation from Kidder Township Sewage Enforcement Officer. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to **grant Holy Ghost Distillery – Blue Card Enterprises Conditional Preliminary/Final Plan Approval as recommended by the Kidder Township Planning Commission.** Motion carried 5-0.

OLD BUSINESS:

Adopt Ordinance No. 185 Amending Ordinance No. 183, Chapter 13, Emergency Services Funding. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **Adopt Ordinance No. 185 Amending Ordinance no. 183, Chapter 13, Emergency Services Funding.** Motion carried 5-0.

Adopt Ordinance No. 186 to rescind Ordinance No. 82, 82B, 180 and 182 - Chapter 21, Emergency Services Commission. Mr. Bradley commented that this was for the formation of the Emergency Services Commission. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck to **Adopt Ordinance No. 186 to rescind Ordinance No. 82, 82B, 180 and 182 - Chapter 21, Emergency Services Commission.** Motion carried 4 yes, 1 no. Mr. Berger voted no.

NEW BUSINESS:

Resignation of Township Manager, Lisa Klem. **MOTION** – made by Mr. LaFond, seconded by Mr. Bradley to **accept the resignation of Township Manager, Lisa Klem.** Motion carried 5-0.

Mr. Bradley asked for a motion to fill that vacancy. **MOTION** – made by Mr. Gluck, seconded by Mr. Bradley to **Appoint Suzanne Brooks as Interim Township Manager with the annual salary of \$55,000.00 starting May 4, 2019.** Motion carried 4 yes, 1 no. Mr. Berger voted no.

MOTION – made by Mr. Gluck, seconded by Mr. LaFond to **Advertise for a part-time secretary for twenty-four (24) hours per week, rate to be determined.** Motion carried 4 yes, 1 no. Mr. Berger voted no.

Resolution No. 2019-002 Opposing House Bill 349. Mr. Bradley explained House Bill 349 would require municipalities that use third party agencies to enforce the PA UCC to retain two (2) third- party agencies. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **Adopt Resolution No. 2019-002 Opposing House Bill 349.** Motion carried 5-0.

2020 Ford Interceptor – Kovatch Ford. Mr. LaFond commented that the Township presently has a vehicle with low mileage and would like to table the purchase. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **Table the purchase of a 2020 Ford Interceptor.** Motion carried 5-0.

OTHER BUSINESS:

Lake Harmony Rescue Squad request of fee waiver. MOTION – made by Ms. Franzosa, seconded by Mr. LaFond to **waive the fee of \$150.00 for a sewer repair permit for the Lake Harmony Rescue Squad.** Motion carried 5-0.

Carbon County Tax Claim Bureau – Repository for Unsold Properties. Bids were received by the Tax Claim Bureau for Tax Parcel 21A-21-B611, Tax Parcel 21A-21-C217,218 and Tax Parcel 21A-21-C237. **MOTION** – made by Mr. Gluck, seconded by Ms. Franzosa to **accept the bid amounts received for Tax Parcel 21A-21-B611, Tax Parcel 21A-21-C217,218 and Tax Parcel 21A-21-C237.** Motion carried 5-0.

Penn Kidder Library Center. Mary Farnschlader and John McGuire, PKLC Representatives, were present to make request for a donation of \$10,000.00 from the Township. Discussion was heard regarding the Spark Cataloging System and the issues surrounding the PKLC becoming a branch of the Dimmick Library. **Mr. Bradley** suggested to set up a meeting between the PKLC and members of the Board of Supervisors to go over specifics of their request. **MOTION** - made by Mr. LaFond, seconded by Mr. Gluck to **Table the request for a donation to the Penn Kidder Library Center.** Motion carried 5-0.

REPORTS:

- A. Police Chairman** – Nothing additional.
- B. Roadmaster** – Mr. Berger commented that the Township has begun to patch potholes on Moseywood Rd. along with other areas and will be getting to North Lake Drive. The leaf box will be set up for May and if anyone has specific spots to contact the Township. Nothing additional.
- C. Solicitor** – Absent. The report was in the Supervisors' file.
- D. Manager** – Ms. Klem stated that the Engineers have prepared the specifications for the Old Stage Road Improvement Project to put out for bid. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck to **Advertise the bid specifications for the 2019 Old Stage Road Improvement Project.** Motion carried 5-0.
Ms. Klem added that the stormwater project on Henning Road needs to be completed, specifications have already been drawn up and require to be put out for bid. **MOTION** – made by Mr. Gluck, seconded by Ms. Franzosa to **Advertise the bid specifications for the Henning Road Stormwater Project.** Motion carried 5-0.
Ms. Klem concluded by thanking everyone for her great experience working in Kidder Township and that she will miss them all. The report was in the Supervisors' file.
- E. Police** - Chief Kuzma urged everyone to call 9-1-1 if you hear fireworks, not the Non-Emergency Number. That way if the officer on duty is not in the office County dispatch will notify them immediately so they can investigate. Mr. Bradley commented on a discussion heard earlier to stripe the Township's unmarked police vehicle. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **stripe the Township's unmarked police vehicle with a cost limit of \$2,000.00.** Motion carried 5-0. Nothing additional to add. The report was in the Supervisors' file.
- F. Planning Commission** – Meeting was held April 3, 2019. The report was in the Supervisors' file.

- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – No meeting was held.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.
- K. Environmental Advisory Council** – Meeting was held April 10, 2019. The report was in the Supervisors' file.
- L. Stormwater Committee**
- M. Safety Committee** – Meeting was held April 9, 2019. The report was in the Supervisors' file.
- N. Emergency Services Commission** – No meeting was held.
- O. Library**

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Ms. Franzosa seconded by Mr. LaFond, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 7:12 P.M.**

Suzanne Brooks, Township Secretary

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – March 21, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on March 21, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Secretary Suzanne Brooks, Manager Lisa Klem, Supervisors, Berger, Bradley, Franzosa, Gluck and LaFond were present along with Attorney Dan Miscavige.

Chairman Bradley announced that there was an informational session with the Carbon County Chamber of Commerce representative Kathy Henderson and an executive session at 5:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION: NONE

APPROVAL OF MINUTES:

Regular Monthly Meeting February 21, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Gluck to **approve the minutes of the February 21, 2019 Regular Monthly Meeting**. Motion carried 5-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$128,417.92.
MOTION - made by Mr. LaFond, seconded by Ms. Franzosa to **pay the monthly bills in the amount of \$128,417.92**. Motion carried 5-0.

SUBDIVISION/LAND DEVELOPMENT: NONE

OLD BUSINESS:

Ratify Blue Ridge Real Estate Trail Easement. MOTION – made by Ms. Franzosa, seconded by Mr. LaFond to **ratify the trail easement between Blue Ridge Real Estate and Kidder Township**. Motion carried 5-0.

NEW BUSINESS:

Kidder Township Trail Project Phase I. The project was advertised for bid in the Times News and the Standard Speaker on February 27, 2019 and March 6, 2019. The bids were opened on March 19, 2019 at 2:00 p.m., five (5) bids were received as follows:

NAME:	BID AMOUNT
Bruce George Paving	\$129,913.49
Pioneer Construction Co., Inc.	\$138,571.00
Care Free Lawns	\$174,300.00
C. E. Ankiewicz	\$205,933.57
Bill Anskis Company, Inc.	\$419,865.00

MOTION – made by Mr. LaFond, seconded by Ms. Franzosa to **award the Kidder Township Trail Project Phase I to Bruce George Paving and Excavating for the amount of \$129,913.49**. Motion carried 5-0.

Ms. Klem commented that there is approximately \$27,000.00 in the assigned monies for the Trail and the Hike and Bike Group has roughly \$32,000.00. There is stormwater work in the amount of \$18,350.00 included in the project bid proposal in which Stormwater Assigned monies will be used. That combined total leaves the project short a little over \$52,000.00. She suggested to the Board to transfer the \$50,000.00 in the Library Assigned monies to the Walking/Biking/Hiking Assigned monies and the remaining balance to be paid out of Surplus. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **transfer the \$50,000.00 from the Library Assigned to the Walking/Biking/Hiking Assigned monies and the balance be paid out of Surplus.** Motion carried 4 yes, 1 no. Mr. Bradley voted no.

Advertise to rescind Ordinance No. 82, Chapter 21, Emergency Services Commission. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond **Advertise to rescind Ordinance No. 82, Chapter 21, Emergency Services Commission.** Motion carried 4 yes, 1 no. Mr. Berger voted no.

Advertise Proposed Ordinance No. 185 Amending Ordinance no. 183, Chapter 13, Emergency Services Fund. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond **Advertise Ordinance No. 185 Amending Ordinance no. 183, Chapter 13, Emergency Services Fund.** Motion carried 5-0.

OTHER BUSINESS:

Carbon County Tax Claim Bureau – Repository for Unsold Properties. Bids were received by the Tax Claim Bureau for Tax Parcel 21A-21-C805 and Tax Parcel 21-21-A36.02. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck to **accept the bid amounts received for Tax Parcel 21A-21-C805 and Tax Parcel 21-21-A36.02.** Motion carried 5-0.

White Haven Area Community Library. **MOTION** - made by Mr. LaFond, seconded by Mr. Gluck to **make a donation of \$500.00 to the White Haven Area Community Library to be used at their discretion.** Motion carried 5-0.

Penn Kidder Library Center. **MOTION** - made by Ms. Franzosa, seconded by Mr. Gluck to **table the request for a donation to the Penn Kidder Library Center.** Motion carried 5-0.

REPORTS:

- A. Police Chairman** – Nothing additional.
- B. Roadmaster** – Mr. Berger commented that the Township waiting on bid specs from the engineer for Old Stage Road. Nothing additional.
- C. Solicitor** – Nothing additional to add. The report was in the Supervisors' file.
- D. Manager** – Ms. Klem stated that our map printer is no longer operational and the cost of replacement is \$3,276.00 or there are lease options. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to **take a sixty (60) month lease at \$65.19 per month to purchase a new map printer as long as a maintenance contract is included.** **MOTION AMENDED** - made by Ms. Franzosa, seconded by Mr. Gluck to **take the sixty (60) month lease at \$65.19 per month to purchase a new map printer as long as**

a maintenance contract is included. If no maintenance contract is included then purchase a new map printer outright for \$3,276.00. Motion carried 3 yes, 1 no, 1 abstain. Mr. Berger voted no. Mr. LaFond abstained.

Ms. Klem commented she has contacted County Waste for a second pick-up per week of the recycling. The Township currently pays \$210.00 per month which is going to increase to \$450.00 for one pick-up per week and two pick-ups per week would be \$850.00.

MOTION – made by Mr. LaFond, seconded by Mr. Bradley **to discontinue the recycling with County Waste as of April 30, 2019.** Motion carried 5-0.

Ms. Klem continued by stating we received a resignation from Kidder Township Planning Member Joe Gilroy. **MOTION** – made by Mr. Berger, seconded by Ms. Franzosa **to accept Joe Gilroy's resignation from the Kidder Township Planning.** Motion carried 5-0.

Ms. Klem commented that the Supervisors had discussed giving the Township administration staff for 2018. **MOTION** – made by Ms. Franzosa, seconded by Mr. Lafond **to give Township administration staff each a \$200.00 bonus, to include Manager Lisa Klem, for 2018.** Motion carried 4 yes, 1 no. Mr. Berger voted no.

Ms. Klem wanted to thank Township resident and proprietor Gerald Fulk of Mike and Gerry's Tree Farm. He has taken it upon himself to clean-up trash along State Route 940 where his business is located. The report was in the Supervisors' file.

- E. **Police** – Chief Kuzma commented that due to the recent credit card comprises at the Square One Exxon he advises people to go inside and use chip technology or use cash, try not to pay at the pump. They are working on getting the pumps checked out. Nothing additional to add. The report was in the Supervisors' file.
- F. **Planning Commission** – Meeting was held March 6, 2019. The report was in the Supervisors' file.
- G. **Zoning Officer** – The report was in the Supervisors' file.
- H. **Zoning Hearing Board** – No meeting was held.
- I. **Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. **Code Enforcement Officer** – The report was in the Supervisors' file.
- K. **Environmental Advisory Council** – Meeting was held March 13, 2019. The report was in the Supervisors' file.
- L. **Stormwater Committee**
- M. **Safety Committee** – Meeting was held March 19, 2019. The report was in the Supervisors' file.
- N. **Emergency Services Commission** – No meeting was held.
- O. **Library** – Mr. LaFond commented that the Penn Kidder Library now has the Sparks Cataloging System but there is no time frame for how long it will take to input their books into the system and become operational.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Ms. Franzosa seconded by Mr. Gluck, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:50 P.M.**

Suzanne Brooks, Township Secretary

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – February 21, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on February 21, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Secretary Suzanne Brooks, Manager Lisa Klem, Supervisors, Bradley, Franzosa, Gluck and LaFond were present along with Attorney Dan Miscavige. Bruce Berger was absent.

Chairman Bradley announced that there was an informational session and an executive session at 5:30 p.m. prior to this meeting.

SPECIAL PRESENTATION:

Jim Dau, President of the Lake Harmony Rescue Squad, presented Mr. Steve Lilick a medal of valor for an event that occurred in Sellersville, Pennsylvania. Mr. Lilick had assisted an elderly gentleman from a burning car off the side of the Bethlehem Pike on January 9, 2019. The award was sponsored by Supervisor Barbara Franzosa and her brother Jim Smith.

Chairman Bradley observed a moment of silence for former Township Supervisor Larry Polansky who passed away on February 13, 2019.

AUDIENCE PARTICIPATION:

Rich Smallenburg, president of Albrightsville Volunteer Fire Company commented on the passing of Mr. Polansky and thanked Pete Lambert, township employee, for taking care of the parking lot at the firehouse after the latest winter storms.

APPROVAL OF MINUTES:

Public Hearing January 17, 2019 MOTION – made by Ms. Franzosa, seconded by Mr. LaFond to **approve the minutes of the January 17, 2019 Public Hearing.** Motion carried 4-0.

Regular Monthly Meeting January 17, 2019. MOTION - made by Ms. Franzosa, seconded by Mr. Gluck to **approve the minutes of the January 17, 2019 Regular Monthly Meeting.** Motion carried 4-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$152,808.95.
MOTION - made by Mr. LaFond, seconded by Mr. Gluck to **pay the monthly bills in the amount of \$152,808.95.** Motion carried 4-0.

SUBDIVISION/LAND DEVELOPMENT: NONE

OLD BUSINESS:

Schoolhouse Septic Pumping. Three quotes received to locate and pump the septic tank at the Albrightsville Schoolhouse were as follows:

- All State Septic Systems, LLP - \$350.00 locate, \$215.00 pumping, \$75.00 per foot for riser. TOTAL \$640.00
- J. R. Borger, Inc. - \$175.00 locate, \$225.00 pumping, \$180 for riser and cover. TOTAL \$580.00
- Biros Septic - \$275.00 locate. \$375.00 pumping, \$270.00 for riser. TOTAL \$920.00

MOTION – made by Ms. Franzosa, seconded by Mr. Gluck to **accept the quote from J. R. Borger to locate, pump septic and install riser at the Albrightsville Schoolhouse for the amount of \$580.00.** Motion carried 4-0.

NEW BUSINESS:

Schoolhouse Central requests to extend lease for additional six (6) months. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to **extend the lease for the use of the Albrightsville Schoolhouse by Schoolhouse Central for an additional six (6) months until July 31, 2019.** Motion carried 4-0.

Appoint Part-Time Patrolman Ryan Poeldnurf from Chief Matthew Kuzma.

MOTION – made by Mr. LaFond, seconded by Ms. Franzosa to **appoint Part-Time Patrolman Ryan Poeldnurf.** Motion carried 4-0.

OTHER BUSINESS:

Trash refund request from Linda and Kenneth Nace for 147 and 149 South Lake Drive. Structures on these two properties received permits to be demolished and the owners are requesting a refund of their 2019 paid trash invoices. **MOTION** – made by Ms. Franzosa, seconded by Mr. Gluck to **refund the appropriate prorated amount for both 147 and 149 South Lake Drive properties once demolition is confirmed by the Township.** Motion carried 4-0.

Police Pension Fund 4th Quarter and Annual Reports for 2018. **MOTION** made by Ms. Franzosa, seconded by Mr. Gluck to **place the 4th Quarter and Annual Police Pension Fund Reports for 2018 on file.** Motion carried 4-0.

Non-Uniformed Pension Fund 4th Quarter and Annual Reports for 2018. **MOTION** made by Mr. LaFond, seconded by Mr. Gluck to **place the 4th Quarter and Annual Non-Uniformed Pension Fund Reports for 2018 on file.** Motion carried 4-0.

REPORTS:

- A. Police Chairman** – Mr. LaFond commented that Ryan Poeldnurf as a new Part-time Patrolman will be a welcome addition to the Kidder Township Police Department. Nothing additional to add.
- B. Roadmaster** – Absent.
- C. Solicitor** – Nothing additional to add. The report was in the Supervisors' file.
- D. Manager** – Ms. Klem commented that a price quote was received from Responsible Recycling Services for \$750.00 to have an electronic recycling event on Saturday, August

3, 2019 from 9:00 a.m. to Noon. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond to **accept the proposal from Responsible Recycling Services in the amount of \$750.00 to hold an electronic recycling event on Saturday, August 3, 2019 from 9:00 a.m. to Noon.** Motion carried 4-0.

Ms. Klem stated that pickup for the recycling bins has been changed by the contractor to once a week on Wednesdays. She suggests contacting them to ask for two pickups per week and if no agreement is reached then remove the bins all together. **MOTION** – made by Mr. Lafond, seconded by Ms. Franzosa to **request for two pickups per week of the recycling from County Waste, one being on Mondays, and if no agreement can be met then the Township will no longer use their services for recycling.**

Ms. Klem stated that bid specifications have been received from the Township Engineer for the first phase of the Kidder Township Trail. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa to **advertise the bid specifications for Phase I of the Kidder Township Trail Project.** Motion carried 4-0.

Ms. Klem also commented that Township applied for an LSA Grant for a new police vehicle and for the installation of Traffic Emitters, however due to weather the meeting had been cancelled and not rescheduled as of yet for those decisions. She added that Mr. Polansky will be sadly missed by everyone in the administration office. The report was in the Supervisors' file.

- E. Police** – Nothing additional to add. The report was in the Supervisors' file.
- F. Planning Commission** – No meeting was held.
- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – Meeting was held January 28, 2019.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.
- K. Environmental Advisory Council** – No meeting was held, no quorum.
- L. Stormwater Committee**
- M. Safety Committee** – Meeting was held February 19, 2019. The report was in the Supervisors' file.
- N. Emergency Services Commission** – No meeting was held.
- O. Library**

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Mr. Gluck seconded by Ms. Franzosa, to **place all reports on file.** Motion carried 4-0.

Meeting was **adjourned at 6:56 P.M.**

Suzanne Brooks, Township Secretary

KIDDER TOWNSHIP BOARD OF SUPERVISORS
MONTHLY MEETING MINUTES
Thursday – January 17, 2019

Chairman Thomas Bradley called the regularly scheduled monthly meeting of the Kidder Township Board of Supervisors to order at 6:30 P.M. on January 17, 2019 at the Kidder Township Municipal Building, Lake Harmony, Pa.

ROLL CALL: Secretary Suzanne Brooks, Manager Lisa Klem, Supervisors, Bradley, Berger, Franzosa, Gluck and LaFond were present along with Attorney Dan Miscavige.

Chairman Bradley announced that there was an informational session and an executive session at 5:30 p.m. prior to this meeting.

AUDIENCE PARTICIPATION:

Rich Smallenburg, President Albrightsville Fire Company, thanked the Board of Supervisors for their support with last year's purchase of turn-out gear for members.

John Dewald, Holiday Pocono, asked if the Board of Supervisor could do anything about a structure on S.R. 534 across from Holiday Pocono that is falling down. **Ms. Klem** stated that she will address the issue with Township Code Enforcement. He also asked about the trailer by Hazle Park that previously housed the Library. Mr. Dewald commented that he was under the impression that it was only temporary. **Ms. Franzosa** answered that land development was done and it is currently occupied by a dog groomer.

Pete Ginopolas, Vice-President of the Lake Harmony Association, thanked Chief Kuzma for attending one of their monthly association meetings and for his guidance on issues with noise and fireworks. He asked the Supervisors to consider hiring a full-time Code Enforcement Officer so that it wouldn't strain the Kidder Township Police Department.

APPROVAL OF MINUTES:

Regular Monthly Meeting December 20, 2018. MOTION - made by Ms. Franzosa, seconded by Mr. Gluck to **approve the minutes of the December 20, 2018 Regular Monthly Meeting**. Motion carried 5-0.

Reorganization Meeting January 7, 2019. MOTION – made by Mr. LaFond, seconded by Ms. Franzosa to **approve the minutes of the January 7, 2019 Reorganization Meeting**. Motion carried 5-0.

Elected Auditors Meeting January 8, 2019. MOTION – made by Ms. Franzosa, seconded by Mr. LaFond to **accept the minutes of the January 8, 2019 Elected Auditors Meeting**. Motion carried 5-0.

CURRENT BILLS:

Mr. Bradley asked for a motion to pay the current bills in the amount of \$93,144.46.

MOTION -made by Mr. Gluck, seconded by Ms. Franzosa to **pay the monthly bills in the amount of \$93,144.46**. Motion carried. 5-0.

SUBDIVISION/LAND DEVELOPMENT:

Mark Jones Land Development Plan 272 Lake Harmony Road. Mr. Jones is requesting a 1-year extension. Ms. Franzosa commented that she would like to see the open, exposed ground dealt with in the next six months. **MOTION** – made by Ms. Franzosa, seconded by Mr. LaFond **to grant a six (6) month extension for Mark Jones Land Development Plan for 272 Lake Harmony Road.** Motion carried 5-0.

OLD BUSINESS: NONE

NEW BUSINESS:

Resolution No. 2019-001 Transfer of Liquor License. Mr. Bradley commented that a public hearing was held prior to tonight's meeting regarding the transfer. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa **to approve Resolution No. 20196-001 for the Transfer of PLCB License from the Buck Mountain Hotel to LH252, LLC.** Motion carried 5-0.

OTHER BUSINESS:

Resignation of Patrolman John T, Pruitte. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa **to accept the Resignation of Patrolman John T. Pruitte.** Motion carried 5-0.

Resignation of Part-Time Patrolman Joseph David. **MOTION** – made by Mr. LaFond, seconded by Ms. Franzosa **to accept the Resignation of Part-Time Patrolman Joseph David.** Motion carried 5-0.

Carbon County Tax Claim Bureau – Repository for Unsold Properties. A bid was received by the Tax Claim Bureau for Tax Parcel # 21A-21-KK26HF located in Holiday Pocono. **MOTION** – made by Mr. LaFond, seconded by Mr. Gluck **to accept the bid amount received for Tax Parcel # 21A-21-KK26HF** Motion carried 5-0.

Kidder Township Schoolhouse – Removed from the Agenda

REPORTS:

- A. Police Chairman** – Nothing additional to add.
- B. Roadmaster** – Nothing additional to add.
- C. Solicitor** – Nothing additional to add. The report was in the Supervisors' file.
- D. Manager** – Ms. Klem commented that we are having an issue getting the recycling bins emptied twice a week and if the bins are full to please bring it back at a later time. The report was in the Supervisors' file.
- E. Police** – Nothing additional to add. The report was in the Supervisors' file.
- F. Planning Commission** – Meeting was held January 2, 2019. The report was in the Supervisors' file.
- G. Zoning Officer** – The report was in the Supervisors' file.
- H. Zoning Hearing Board** – No meeting was held.
- I. Sewage Enforcement Officer** - The report was in the Supervisors' file.
- J. Code Enforcement Officer** – The report was in the Supervisors' file.

- K. Environmental Advisory Council** – Meeting was held January 9, 2019. Ms. Franzosa commented that the EAC has been very active with the Hike & Bike Group and are working on putting a bid together to do the first section of trail. The report was in the Supervisors' file.
- L. Stormwater Committee**
- M. Safety Committee** – Meetings were held December 20, 2018 and January 10, 2019. The reports were in the Supervisors' file.
- N. Emergency Services Commission** – No meeting was held.
- O. Library** – Mr. LaFond commented that there is a stand still with making Penn Kidder a branch.

Mr. Bradley announced that we received monthly reports from both of the Volunteer Fire Companies and the Rescue Squad. **MOTION** – made by Mr. LaFond seconded by Mr. Berger, **to place all reports on file.** Motion carried 5-0.

Meeting was **adjourned at 6:45 P.M.**

Suzanne Brooks, Township Secretary

KIDDER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
MONDAY JANUARY 7, 2019 – 5:00 P.M.

PLEDGE OF ALLEGIANCE

Chairman Thomas Bradley appoints Thomas LaFond as temporary Chairperson to open nominations for Chairperson of the Kidder Township Board of Supervisors for the year of 2019.

Temporary Chairperson Thomas LaFond asks for nominations for Chairperson. Barbara Franzosa nominates Thomas Bradley **FOR CHAIRPERSON**, seconded by Mr. LaFond, Temporary Chairperson asks for any other nominations. No other nominations are made and the nominations are closed. The temporary chairperson calls for a vote, 5 yes, 0 no. Motion carried.

MR. THOMAS BRADLEY WILL SERVE AS CHAIRPERSON FOR 2019.

Chairman Thomas Bradley greeted everyone, thanked them for attending and then introduces the Kidder Township Board of Supervisors; Bruce Berger, Ray Gluck, Thomas LaFond, and Barbara Franzosa. Manager Lisa Klem, Suzanne Brooks and Attorney Dan Miscavige were also present.

1. Chairperson asks for nominations for a Board Member to serve as Vice Chairperson. Ms. Franzosa nominates **THOMAS LAFOND FOR VICE-CHAIRPERSON**. Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
2. Chairperson asks for nominations for a Board Member to serve as Police Chairperson. Ms. Franzosa nominates **THOMAS LAFOND FOR POLICE CHAIRPERSON**. Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
3. Chairperson asks for nominations for a Board Member to serve as Roadmaster. Mr. LaFond nominates **BRUCE BERGER FOR ROADMASTER**, Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
4. Chairperson asks for a motion to recommend that the auditors set the salary of the Roadmaster at \$10.00 hourly. Motion made by Ms. Franzosa **TO SET THE SALARY FOR ROADMASTER AT \$10.00 PER HOUR**. Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
5. Chairperson asks for a motion to appoint Ms. Suzanne Brooks as Treasurer. Motion made by Mr. LaFond to **APPOINT MS. SUZANNE BROOKS AS TREASURER**. Seconded by Ms. Franzosa. Call for vote 5 yes 0 no. Motion carried.
6. Chairperson asks for motion to recommend the auditor set the Treasurer's Bond at \$200,000.00 Motion made by Ms. Franzosa **TO RECOMMEND THE AUDITORS SET THE TREASURER'S BOND AT \$200,000.00**. Seconded by Mr. LaFond. Call for vote 5 yes 0 no. Motion carried.
7. Chairperson asks for a motion to appoint Ms. Suzanne Brooks as Kidder Township Secretary. Motion made by Mr. Gluck to **APPOINT MS. SUZANNE BROOKS AS KIDDER TOWNSHIP SECRETARY**. Seconded by Ms. Franzosa. Call for vote 5 yes 0 no. Motion carried.

8. Chairperson asks for a motion to appoint Ms. Lisa Klem as Assistant Secretary/Treasurer. Motion made by Mr. Gluck to **APPOINT MS. LISA KLEM AS ASSISTANT SECRETARY/TREASURER**. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
9. Chairperson asks for a motion to recommend the auditors set the Assistant Secretary/Treasurer's Bond at \$200,000.00. Motion made by Mr. Gluck **TO RECOMMEND THE AUDITORS SET THE ASSISTANT SECRETARY TREASURER'S BOND AT \$200,000.00**. Seconded by Ms. Franzosa Call for vote 5 yes, 0 no. Motion carried.
10. Chairperson asks for a nomination to appoint a Chairperson to the Vacancy Board. Motion made by Ms. Franzosa **TO APPOINT MS. KAREN RUSHATZ AS CHAIRPERSON OF THE VACANCY BOARD**. Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
11. Chairperson asks for a motion to appoint Legal Counsel for the Board of Supervisors. Motion made by Ms. Franzosa **TO APPOINT GILLESPIE MISCAVIGE WITH AN ANNUAL RETAINER OF \$6,000.00 AND HOURLY RATES FOR OTHER LEGAL SERVICES AT \$95.00 HOURLY**. Seconded by Mr. Gluck. Call for vote: 5 yes, 0 no. Motion carried.
12. Chairperson asks for a motion to appoint a Building/Code Enforcement Officer (BCEO). Motion made by Mr. Gluck **TO APPOINT MR. ROBERT DOBOSH AS KIDDER TOWNSHIP BUILDING/CODE ENFORCEMENT OFFICER (BCEO) FOR 2019**. Seconded by Ms. Franzosa. Call for vote: 5 yes, 0 no. Motion carried.
13. Chairperson asks for a motion to appoint Alternate Kidder Township Construction Code Official. Motion made by Ms. Franzosa **TO APPOINT BUILDING INSPECTION UNDERWRITERS OF PA. INC. AS THE ALTERNATE KIDDER TOWNSHIP CONSTRUCTION CODE OFFICIAL FOR 2019**. Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
14. Chairperson asks for a motion to appoint a Sewage Enforcement Officer (SEO). Motion made by Mr. LaFond **TO APPOINT WILLIAM BRIOR AS SEWAGE ENFORCEMENT OFFICER FOR THE YEAR OF 2019, AT THE NEGOTIATED RATE**. Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
15. Chairperson asks for a motion to appoint an alternate Sewage Enforcement Officer (SEO). Motion made by Mr. LaFond **TO APPOINT SAMANTHA BRIOR AS ALTERNATE SEWAGE ENFORCEMENT OFFICER FOR THE YEAR OF 2019, AT THE NEGOTIATED RATE**. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
16. Chairperson asks for a motion to appoint Township Engineer and Planning Commission Engineer. Motion made by Mr. LaFond **TO APPOINT ARRO ENGINEERING AND ENVIRONMENTAL CONSULTANTS**. Seconded by Ms. Franzosa. Call for vote 4 yes, 1 no. Mr. Berger voted no. Motion carried.
17. Chairperson asks for a motion to appoint Township Right-to-Know Officer. Motion made by Mr. Gluck **TO APPOINT LISA KLEM** as Township Right-to-Know Officer. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no.

18. Chairperson asks for a motion to appoint Alternate Township Right-to-Know Officer. Motion made by Mr. Gluck **TO APPOINT CHRISTINE LINDSEY** as Alternate Township Right-to-Know Officer. Seconded by Mr. LaFond. Call for vote 5 yes, 0 no.

PLANNING AND ZONING:

19. Chairperson asks for a motion to appoint Legal Counsel for the Planning Commission. Motion made by Mr. Gluck **TO APPOINT GILLESPIE MISCAVIGE WITH AN ANNUAL RETAINER OF \$3,000.00 AND HOURLY RATES FOR OTHER LEGAL SERVICES AT \$95.00 HOURLY.** Seconded by Ms. Franzosa Call for vote 5 yes, 0 no. Motion carried.
20. Chairperson asks for a nomination for a Board Member to serve as Liaison to the Planning Commission. Motion made by Mr. LaFond **TO APPOINT MS. BARBARA FRANZOSA AS LIAISON TO THE PLANNING COMMISSION.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
21. Chairperson asks for a nomination to appoint Kidder Township Planning Administrator. Motion made by Ms. Franzosa **TO APPOINT CINDY NORATO AS KIDDER TOWNSHIP PLANNING ADMINISTRATOR.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
22. Chairperson asks for a motion to appoint one individual to the Planning Commission. Mr. Jim Boyle's term expired on December 31, 2018 and is to be filled by a four-year term expiring December 31, 2022. Motion made by Mr. LaFond **TO RE-APPOINT MR. JIM BOYLE TO A FOUR-YEAR TERM ON THE PLANNING COMMISSION EXPIRING DECEMBER 31, 2022.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
23. Chairperson asks for a motion to set the rate for Legal Counsel to the Zoning Hearing Board at an hourly rate of \$75.00. Motion made by Mr. LaFond **TO SET THE RATE FOR LEGAL COUNSEL TO THE ZONING HEARING BOARD AT AN HOURLY RATE OF \$75.00 FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
24. Chairperson asks for a motion to appoint a Board Member as Liaison to the Zoning Hearing Board. Motion made by Mr. LaFond **TO APPOINT MS. FRANZOSA AS LIAISON TO THE ZONING HEARING BOARD FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
25. Chairperson asks for a motion to appoint **MR. ROBERT DOBOSH** as Kidder Township Zoning Officer for 2019. Motion made by Mr. Gluck **TO APPOINT MR. ROBERT DOBOSH AS KIDDER TOWNSHIP ZONING OFFICER FOR 2019.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
26. Chairperson asks for a motion to appoint **MS. CINDY NORATO** as Kidder Township Alternate Zoning Officer for 2019. Motion made by Mr. LaFond **TO APPOINT MS. CINDY NORATO AS KIDDER TOWNSHIP ALTERNATE ZONING OFFICER FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
27. Chairperson asks for a motion to appoint **MS. CHRISTINE LINDSEY** as Secretary to the Zoning Hearing Board. Motion made by Mr. Gluck **TO RE-APPOINT MS. CHRISTINE**

LINDSEY AS SECRETARY TO THE ZONING HEARING BOARD FOR 2019, duties to include notifying all required parties to the hearing, assemble and distribute applications, attend all Zoning Hearing Board Meetings, prepare a report of the meeting and distribute that report to the Board of Supervisors. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

28. Chairperson asks for a motion to appoint one individual to the Zoning Hearing Board. Mr. Pete Ginopolas' term expired on December 31, 2018 and is to be filled by a five-year term expiring December 31, 2023. Motion made by Mr. LaFond **TO RE-APPOINT PETE GINOPOLAS TO A FIVE-YEAR TERM ON THE ZONING HEARING BOARD EXPIRING DECEMBER 31, 2023.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
29. Chairperson asks for a motion to set the salary of the Planning Commission Members and the Zoning Hearing Board Members at \$35.00 per meeting for 2019. Motion made by Mr. Lafond **TO SET THE SALARY OF THE PLANNING COMMISSION AND THE ZONING HEARING BOARD MEMBERS AT \$35.00 PER MEETING FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.

ENVIRONMENTAL ADVISORY COUNCIL:

30. Chairperson asks for a motion to appoint a board member to serve as Liaison to the Environmental Advisory Council. Motion made by Mr. LaFond **TO APPOINT MS. BARBARA FRANZOSA AS LIAISON TO THE ENVIRONMENTAL ADVISORY COUNCIL AND THE STORMWATER ADVISORY COMMITTEE FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
31. Chairperson asks for a motion to appoint one individual to the Environmental Advisory Council. Mr. Ed O'Melia's term expired on December 31, 2018 and is to be filled by a four-year term expiring on December 31, 2022. Motion made by Ms. Franzosa **TO RE-APPOINT MR. ED O'MELIA TO A FOUR-YEAR TERM ON THE ENVIRONMENTAL ADVISORY COUNCIL EXPIRING DECEMBER 31, 2022.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
32. Chairperson asks for a motion to appoint one individual to the Environmental Advisory Council. Mr. Joe Hartnett's term expired on December 31, 2018 and is to be filled by a four-year term expiring on December 31, 2021. **APPOINTMENT TABLED NO MOTION WAS MADE.**

VOTING DELEGATES:

33. Chairperson asks for a motion to certify **ALL SUPERVISORS** as delegates to the State Association of Township Supervisors Annual Convention for 2019. Motion made by Mr. LaFond **TO CERTIFY ALL SUPERVISORS AS DELEGATES TO THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
34. Chairperson asks for a motion to appoint one individual to serve as voting delegate for the State Association of Township Supervisors Annual Convention for 2019. Motion made by Ms. Franzosa **TO APPOINT MR. THOMAS LAFOND AS VOTING DELEGATE FOR THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.

35. Chairperson asks for a motion to appoint one individual to serve as alternate voting delegate for the State Association of Township Supervisors Annual Convention for 2019. Motion made by Mr. LaFond **TO APPOINT MS. BARBARA FRANZOSA AS THE ALTERNATE VOTING DELEGATE FOR THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
36. Chairperson asks for motion to appoint Ms. Lisa Klem as the voting delegate for the Carbon County Tax Collection Committee for 2019. Motion made by Mr. LaFond **TO APPOINT MS. LISA KLEM AS THE VOTING DELEGATE FOR THE CARBON COUNTY TAX COLLECTION COMMITTEE FOR 2019.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
37. Chairperson asks for motion to appoint Ms. Suzanne Brooks as the alternate voting delegate for the Carbon County Tax Collection Committee for 2019. Motion made by Mr. LaFond **TO APPOINT MS. SUZANNE BROOKS AS THE ALTERNATE VOTING DELEGATE FOR THE CARBON COUNTY TAX COLLECTION COMMITTEE FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
38. Chairperson asks for motion to appoint Mr. Robert Dobosh as the voting delegate for the Carbon County Council of Governments for 2019. Motion made by Mr. LaFond **TO APPOINT MR. ROBERT DOBOSH AS THE VOTING DELEGATE FOR THE CARBON COUNTY COUNCIL OF GOVERNMENTS FOR 2019.** Seconded by Mr. Gluck. Call for vote 4 yes, 1 no. Mr. Berger voted no. Motion carried.
39. Chairperson asks for motion to appoint an individual as the alternate voting delegate for the Carbon County Council of Governments for 2019. Motion made by Mr. LaFond **TO APPOINT MS. BARBARA FRANZOSA AS THE ALTERNATE VOTING DELEGATE FOR THE CARBON COUNTY COUNCIL OF GOVERNMENTS FOR 2019.** Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.

ELECTED AUDITORS:

40. Chairperson asks for motion to appoint Mr. Barry Snitzer to fill a vacancy as a Kidder Township Elected Auditor term to expire December 31, 2019. Motion made by Mr. Berger **TO APPOINT MR. BARRY SNITZER AS KIDDER TOWNSHIP ELECTED AUDITOR, TERM TO EXPIRE DECEMBER 31, 2019.** Call for vote 5 yes, 0 no. Motion carried.

Elizabeth Lennon was elected to a six-year term as Kidder Township Elected Auditor set to expire on December 31, 2021.

Roy Lamberson was elected to a six-year term as Kidder Township Elected Auditor set to expire on December 31, 2023.

OTHER APPOINTMENTS:

41. Chairperson asks for a motion to designate the banking facilities to be used as a depository of Township Funds. Motion made by Mr. LaFond to designate **MAUCH CHUNK TRUST COMPANY AS A DEPOSITORY OF TOWNSHIP FUNDS**. Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
42. Chairperson asks for a motion to recommend that the auditors set the mileage rate for reimbursement of expenses as established by the Internal Revenue Service. Motion made by Mr. Gluck **TO RECOMMEND THE AUDITORS SET THE MILEAGE RATE FOR REIMBURSEMENT OF EXPENSES AS ESTABLISHED BY THE INTERNAL REVENUE SERVICE**. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
43. Chairperson ask for a motion to appoint a representative to the Dimmick Library Board. Motion made by Ms. Franzosa to **APPOINT THOMAS LAFOND AS REPRESENTATIVE TO THE DIMMICK LIBRARY BOARD**. Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried
44. Chairperson asks for a motion to appoint Berkheimer Associates for the collection of all applicable Local Enabling Taxes. Motion made by Mr. Gluck **TO APPOINT BERKHEIMER ASSOCIATES FOR THE COLLECTION OF ALL APPLICABLE LOCAL ENABLING TAXES IN KIDDER TOWNSHIP**. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
45. Chairperson asks for a motion to appoint Ms. Lisa Klem as Chief Administrative Officer for the Kidder Township Police and Non-Police Pension Funds. Motion made by Mr. LaFond **TO APPOINT MS. LISA KLEM AS THE CHIEF ADMINISTRATIVE OFFICER FOR THE KIDDER TOWNSHIP POLICE AND NON-POLICE PENSION FUNDS**. Seconded by Mr. Gluck. Call for vote 5 yes, 0 no. Motion carried.
46. Chairperson asks for a motion to set the third Thursday of each month, starting at 6:30 p.m. as the meeting dates of the Board of Supervisors. Mr. Gluck made a motion **TO SET THE THIRD THURSDAY OF EACH MONTH, STARTING AT 6:30 P.M. AS THE MEETING DATE FOR THE BOARD OF SUPERVISORS**. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.

There being no further business, Chairman Bradley adjourned at the meeting 5:19 P.M.

Suzanne Brooks
Kidder Township, Secretary